

**Miller, Katherine (DAT)**

---

**From:** Ranon Ross  
**Sent:** Wednesday, August 04, 2010 10:33 AM  
**To:** Katherine Miller  
**Subject:** Fw: BOT checking in

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: ranon.ross@sfgov.org  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  
415-756-1751- Cell

----- Forwarded by Ranon Ross/DA/SFGOV on 08/04/2010 10:32 AM -----

**Al Gilbert**  
<agilbertfsa@gmail.com>

To: Melissa Moore <mmoore@fsasf.org>

08/04/2010 08:36 AM

cc: Joanna Hernandez <JHernandez@sfgoodwill.org>, Ranon  
Ross <Ranon.Ross@sfgov.org>

Please respond to  
agilbert@fsasf.org

SubjectRe: BOT checking in

Hi BOT team,

I want to suggest a bit different short term action plan. Steve will be serving as our Adult Division Director until his contract ends Aug 11th. We will have an interim plan in place for his successor by then. Yes Aisha is leaving due to our restructure plans but I anticipate Rashid will continue with us for an extended period with clinical supervision support until our transition plans are finalized. It is our goal not to interrupt services and referrals. So continue to send BOT participants to us via Steve until we work out the transition plan by the end of next week. Sorry for all of the emails but I'm out of town and we have a lot of coordinating to do. I want to reassure you that we plan to provide the best support to BOT participants possible.

On Tue, Aug 3, 2010 at 1:48 PM, Melissa Moore <mmoore@fsasf.org> wrote:

Hello Joanna and Ranon

We are once more in flux at FSA in this position - we have lost Aisha as a staff person due to personal issues and laid her off due to lack of qualifications. What is happening with Rashid is still under debate - In addition we are losing Steve Kohlstrom. We do have some ideas and want to staff up the program, so please

hold off on referrals for the time being and perhaps we need to check in soon. In addition I am out 3 days this week - back Monday 8.9.  
Hope this finds you all well.

Melissa Moore PhD  
Director Felton Institute  
Family Service Agency of San Francisco  
415 823 1336 cell

--

Al Gilbert  
COO/CFO & Treasurer  
Family Service Agency of San Francisco  
77 Geary Street, 5th Floor  
San Francisco, CA 94109  
(415) 474-3169 (direct)  
(415) 931-1585 (fax)  
[agilbert@fsasf.org](mailto:agilbert@fsasf.org)

## Miller, Katherine (DAT)

---

**From:** Sharon Owsley/DA/SFGOV  
**Sent:** Monday, June 28, 2010 2:11 PM  
**To:** Katherine Miller  
**Subject:** personal and confidential talking points for kdh  
**Attachments:** bot Briefing Template.doc

*(See attached file: bot Briefing Template.doc)*

## Miller, Katherine (DAT)

---

**From:** Albert Felipe  
**Sent:** Wednesday, June 23, 2010 4:07 PM  
**To:** Katherine Miller  
**Subject:** Re: Who can sign a grant amendment?

Hi Katherine,

At this time, Sandy Close - Executive Director will be signing all contracts and amendments.

Let me know if there's anything else I might be able to help with.

Thanks,

Albert

*Albert Felipe - Back On Track Graduate Services Coordinator  
New America Media  
275 Ninth St.  
San Francisco, CA 94103  
Phone: (415) 503-4170x405  
Fax: (415) 503-0970  
[afelipe@newamericamedia.org](mailto:afelipe@newamericamedia.org)  
[www.newamericamedia.org](http://www.newamericamedia.org)*

On Jun 23, 2010, at 4:00 PM, Katherine Miller wrote:

Hi Albert, I am working on an amendment for the BOT Graduate Services Grant to extend it through the end of the summer. We will then add the CTO funds into it as well, but I need to get the BOT part done quickly so the amendment is processed by the City before the current grant ends (6/30).

Would you please confirm the name of the current Youth Services Director or whoever should sign the amendment? Thanks!

Katy

Katherine Weinstein Miller  
San Francisco District Attorney's Office  
850 Bryant Street, Room 322  
San Francisco, CA 94103

P: (415) 553-1110

F: (415) 553-9700

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**Miller, Katherine (DAT)**

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**From:** Rafael Vizcarra  
**Sent:** Tuesday, June 22, 2010 12:31 PM  
**To:** Katherine Miller; Sheila Arcelona; Albert Felipe  
**Subject:** BOT invoice for April & May 2010  
**Attachments:** BOT invoice for April & May 2010.xls; BOT Albert Felipe salary breakdown April 2010.pdf; BOT Albert Felipe salary breakdown May 2010.pdf

Hi Katherine,

Attached, please find our invoices for April and May 2010.

Please let me know if you need any further information.

Thank you so much.

Rafi Vizcarra  
Accounting Manager/HR  
415-503-4170 off  
415-503-0970 fax

**Miller, Katherine (DAT)**

---

**From:** Albert Felipe  
**Sent:** Wednesday, June 23, 2010 5:21 PM  
**To:** Katherine Miller  
**Subject:** Re: Who can sign a grant amendment?

Katherine,

Not at all. Its' all under the same umbrella, so it all works out.

Albert

*Albert Felipe - Back On Track Graduate Services Coordinator  
New America Media  
275 Ninth St.  
San Francisco, CA 94103  
Phone: (415) 503-4170x405  
Fax: (415) 503-0970  
[afelipe@newamericamedia.org](mailto:afelipe@newamericamedia.org)  
[www.newamericamedia.org](http://www.newamericamedia.org)*

On Jun 23, 2010, at 5:19 PM, Katherine Miller wrote:

Albert, this makes me think of another question: the grant is currently with Pacific News Service, which is the approved vendor in the City system, so I need to list her as Exec Director of PNS in the grant even though I know she's ED of NAM. Does this create any problem on your end?

Katherine Weinstein Miller  
San Francisco District Attorney's Office  
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Albert Felipe  
<afelipe@newameri  
camedia.org>

To

Katherine Miller  
06/23/2010 04:06 PM <[katherine.miller@sfgov.org](mailto:katherine.miller@sfgov.org)>  
cc

Subject

Re: Who can sign a grant amendment?

Hi Katherine,

At this time, Sandy Close - Executive Director will be signing all contracts and amendments.

Let me know if there's anything else I might be able to help with.

Thanks,

Albert

Albert Felipe - Back On Track Graduate Services Coordinator  
New America Media  
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San Francisco, CA 94103  
Phone: (415) 503-4170x405  
Fax: (415) 503-0970  
[afelipe@newamericamedia.org](mailto:afelipe@newamericamedia.org)  
[www.newamericamedia.org](http://www.newamericamedia.org)

On Jun 23, 2010, at 4:00 PM, Katherine Miller wrote:

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to extend it through the end of the summer. We will then add the CTO funds into it as well, but I need to get the BOT part done quickly so the amendment is processed by the City before the current grant ends (6/30).

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**Miller, Katherine (DAT)**

---

**From:** Teri Hedman  
**Sent:** Thursday, June 03, 2010 2:11 PM  
**To:** katherine.miller@sfgov.org; Ranon.Ross@sfgov.org  
**Cc:** Melissa Moore  
**Subject:** Back on Track Executive Meeting

Hello All,

I spoke with Joanna Hernandez today and she stressed the importance of this meeting taking place next week. All are available at 4:00 on the Thursday the 10th of next week except for Ranon. She suggested I check if Katherine could be available in Ranon's place or if either of you would be able to call in for this meeting.

Please let me know if what will work with your schedules.

Thanks,

Teri Hedman  
Research and Program Manager  
Felton Institute  
415-474-7310 x 494

## Miller, Katherine (DAT)

---

**From:** Joanna Hernandez  
**Sent:** Thursday, June 03, 2010 2:00 PM  
**To:** Teri Hedman  
**Cc:** Katherine Miller; Ranon Ross  
**Subject:** RE: Meeting Request-new dates

I have Cc the DA rep's ion this email so that you can have them

Joanna Hernandez

Back on Track ~ Criminal Justice Manager

Goodwill Industries of San Francisco, San Mateo and Marin Counties  
1663 Mission Street, Suite 460

San Francisco, CA 94103  
(415) 575-2190 Direct

(415) 575-4500 Main

(415) 575-4545 Fax

<http://www.sfgoodwill.org>

Email: [jhernandez@sfgoodwill.org](mailto:jhernandez@sfgoodwill.org)

We create solutions to poverty through the businesses we operate.

-----Original Message-----

From: Teri Hedman [<mailto:thedman@fsasf.org>]  
Sent: Thursday, June 03, 2010 9:51 AM  
To: Joanna Hernandez  
Subject: Meeting Request-new dates

Hi,

This is a meeting request update from Teri Hedman. Please click on the link below to respond to the meeting request. If you have already responded previously, please indicate your availability for the new proposed dates and times.

<http://www.meetingwizard.com/mwiz/v/r.cfm?mtag=846083241&m=646796&g=6380052>

MeetingWizard...there is an easier way!

**Miller, Katherine (DAT)**

---

**From:** Carlos Serrano-Quan  
**Sent:** Wednesday, June 02, 2010 12:43 PM  
**To:** Katy Miller; Joanna Hernandez  
**Subject:** SFPD

Hi Katy

I signed the operational agreement today with GTF. I asked Lt Miller to schedule a meeting with all of us in about 2 weeks to plan our logistics. Perhaps we could pencil in a two hour meeting in the next two weeks?

CSQ

## Miller, Katherine (DAT)


---

**From:** Ranon Ross  
**Sent:** Saturday, June 12, 2010 7:04 PM  
**To:** Melissa Moore  
**Cc:** Aisha Bilal; agilber@fsasf.org; Joanna Hernandez; Rashid Shahid; Sharon Owsley; Steve Kohlstrom; Teri Hedman; csquan@sfgoodwill.org; afelipe@newamericamedia.org; Katherine Miller  
**Subject:** Re: Back on Track updates and transitions

Melissa,

Thank you as well. I thought the meeting was an excellent starting point for all of us as move to improve the quality of Back on Track services and the partnership. Also, please make certain that Steve checks in with Joanna and myself as we start this new process so that ALL parties are completely on board and aware of any and all changes.

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: ranon.ross@sfgov.org  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  
415-756-1751- Cell

 Melissa Moore <mmoore@fsasf.org>

**Melissa Moore**  
<mmoore@fsasf.org>

06/12/2010 06:05 PM

Please respond to  
Melissa Moore  
<mmoore@fsasf.org>

ToJoanna Hernandez <JHernandez@sfgoodwill.org>, Aisha Bilal  
<abilal@fsasf.org>, Ranon Ross <Ranon.Ross@sfgov.org>,  
Sharon Owsley <sharon.owsley@sfgov.org>

ccRashid Shahid <rshahid@fsasf.org>, Steve Kohlstrom  
<skohlstrom@sbcglobal.net>, agilber@fsasf.org, Teri Hedman  
<thedman@fsasf.org>

SubjectRe: Back on Track updates and transitions

Hi All

That was a great meeting. Aisha is on leave this next week, but she and Rashid have assured me that they will turn in their respective assessments and letters to Goodwill on the recent referrals by the end of next week. I want to introduce Steve Kohlstrom who is our interim clinical supervisor for Back on Track. He is going to oversee a number of things on the ground, and has yet to meet Rashid and Aisha.

One of the critical things is training for the DCYF data base so that they can input that- Rashid says he doesn't know how, and I have not had a chance to see how far Aisha has gotten with this in terms of training.

Another critical thing will be a set of policy and procedure and the ANSA training - which I am working on - however there may not be movement on that until I get back from vacation. I am gone 6.28 - 7.16 - so in the meantime I have copied Teri her to make a meeting for Ranon, Joanna, Steve and myself upon my return mid-July. Teri, please start that process with a meeting manager, thanks

Let me know if you have any further questions. Steve you should check in with Joanna, who is the supervisor of Goodwill for Back on Track - I will give you her number in a separate email and we can speak further about the impending internal audit and process of referrals next week.

Melissa Moore PhD  
Director Felton Institute  
Family Service Agency of San Francisco  
415 823 1336 cell

**Miller, Katherine (DAT)**

---

**From:** Ranon Ross  
**Sent:** Saturday, June 12, 2010 6:58 PM  
**To:** Katherine Miller  
**Subject:** Fw: Back on Track updates and transitions

FYI.

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: [ranon.ross@sfgov.org](mailto:ranon.ross@sfgov.org)  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  
415-756-1751- Cell

----- Forwarded by Ranon Ross/DA/SFGOV on 06/12/2010 06:58 PM -----

**Melissa Moore**  
<[mmoore@fsasf.org](mailto:mmoore@fsasf.org)>

06/12/2010 06:05 PM

Please respond to  
Melissa Moore  
<[mmoore@fsasf.org](mailto:mmoore@fsasf.org)>

To Joanna Hernandez <[JHernandez@sfgoodwill.org](mailto:JHernandez@sfgoodwill.org)>, Aisha Bilal  
<[abilal@fsasf.org](mailto:abilal@fsasf.org)>, Ranon Ross <[Ranon.Ross@sfgov.org](mailto:Ranon.Ross@sfgov.org)>,  
Sharon Owsley <[sharon.owsley@sfgov.org](mailto:sharon.owsley@sfgov.org)>

cc Rashid Shahid <[rshahid@fsasf.org](mailto:rshahid@fsasf.org)>, Steve Kohlstrom  
<[skohlstrom@sbcglobal.net](mailto:skohlstrom@sbcglobal.net)>, agilber@fsasf.org, Teri Hedman  
<[thedman@fsasf.org](mailto:thedman@fsasf.org)>

SubjectRe: Back on Track updates and transitions

Hi All

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Melissa Moore PhD  
Director Felton Institute  
Family Service Agency of San Francisco  
415 823 1336 cell



## Miller, Katherine (DAT)

---

**From:** Carlos Serrano-Quan  
**Sent:** Friday, May 28, 2010 4:00 PM  
**To:** Dana Lang; Katherine Miller  
**Subject:** FW: Benefits Breakdown

Hi Dana,

Here are the numbers:

Payroll taxes (FICA & SUI): 9%

Medical: 11%

Dental: 1%

Worker's Comp: 4%

Other: less than 1%

Total: 25%

Cheers,  
Gerry

## Miller, Katherine (DAT)

---

**From:** Dana Lang  
**Sent:** Friday, May 28, 2010 3:54 PM  
**To:** csquan@sfgoodwill.org  
**Cc:** Dana Lang; Katherine Miller  
**Subject:** RE: CalGRIP Project - Benefit info  
**Attachments:** OP AGREEMENT, Revised, with BOT and SFPD, 5-28-10km.doc

Carlos,

Okay, please give me fringe rate information on Tuesday.

Attached is a version of the operational agreement that shows your position as "Director, Goodwill Industries."

Dana

-----"Carlos Serrano-Quan" <csquan@sfgoodwill.org> wrote: -----

To: "Dana Lang" <Dana.Lang@sfgov.org>, "Katherine Miller" <katherine.miller@sfgov.org>  
From: "Carlos Serrano-Quan" <csquan@sfgoodwill.org>  
Date: 05/28/2010 03:38PM  
Subject: RE: CalGRIP Project - Benefit info

Dana,

I am trying to get the figures from our Finance dept now, is Tuesday too late? Also, can the signature page read "Director, Goodwill Industries" instead of "Director of Back on Track?"

---

**From:** Dana Lang [mailto:Dana.Lang@sfgov.org]  
**Sent:** Friday, May 28, 2010 3:27 PM  
**To:** Katherine Miller; Carlos Serrano-Quan  
**Subject:** CalGRIP Project - Benefit info

Katy and Carlos,

One final item - do you have a breakdown of the 22.5% staff benefits? The state reps I deal with always request itemized details (type of benefit and percent of salary for each). Thank you.

Dana

## Miller, Katherine (DAT)

---

**From:** Carlos Serrano-Quan  
**Sent:** Friday, May 28, 2010 3:37 PM  
**To:** Dana Lang; Katherine Miller  
**Subject:** RE: CalGRIP Project - Benefit info

Dana,

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**From:** Dana Lang [mailto:Dana.Lang@sfgov.org]  
**Sent:** Friday, May 28, 2010 3:27 PM  
**To:** Katherine Miller; Carlos Serrano-Quan  
**Subject:** CalGRIP Project - Benefit info

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Dana

**Miller, Katherine (DAT)**

---

**From:** Dana Lang  
**Sent:** Friday, May 28, 2010 3:26 PM  
**To:** Katherine Miller; csquan@sfgoodwill.org  
**Subject:** CalGRIP Project - Benefit info

Katy and Carlos,

One final item - do you have a breakdown of the 22.5% staff benefits? The state reps I deal with always request itemized details (type of benefit and percent of salary for each). Thank you.

Dana

## Miller, Katherine (DAT)

---

**From:** Dana Lang  
**Sent:** Friday, May 28, 2010 2:39 PM  
**To:** Katherine Miller  
**Cc:** csquan@sfgoodwill.org; James Miller875  
**Subject:** Re: Draft BOT budget for CalGRIP  
**Attachments:** OP AGREEMENT, Revised, with BOT and SFPD, 5-28-10km.doc

Katy and Carlos,

Thanks for the edits. I made a minor change - the 5th bullet had 2 actions, so I broke it into a 6th bullet. (See attached.)

I left a message with Carlos Serrano Quan but he was not available. Lt. Jim Miller will coordinate the signatures this afternoon, if possible.

Dana Lang  
Grants Unit Manager  
553-1120

-----Katherine Miller/DA/SFGOV wrote: -----

To: Dana Lang/SFPD/SFGOV  
From: Katherine Miller/DA/SFGOV  
Date: 05/28/2010 01:11PM  
Cc: csquan@sfgoodwill.org  
Subject: Re: Draft BOT budget for CalGRIP

Hi Dana,


Please see my attached edits to the operational agreement between SFPD and Goodwill. I want to make sure it's an accurate reflection of how BOT operates and who it serves.

Carlos is back in the office today, so if the attached version meets your needs please contact him directly and he can sign and return it to you today (I have spoken with him by phone).

Thanks,  
Katy

Katherine Weinstein Miller  
San Francisco District Attorney's Office  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
P: (415) 553-1110  
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 Dana Lang/SFPD/SFGOV

Dana  
Lang/SFPD/SFGOV

ToKatherine Miller/DA/SFGOV@SFGOV

05/28/2010 10:23 AM

cc

SubjectRe: Draft BOT budget for CalGRIP

Katy,

Per our discussion I have attached the draft operational agreement. Please review and let me know how we can complete the process.

I initially thought that we should make the agreement between BOT, DA, and SFPD, however it might be simpler to make it just between BOT and SFPD. Both are attached. Please feel free to suggest content changes. I want to provide a signed agreement to Cal EMA as soon as possible so that we do not jeopardize the funding. Thank you for your assistance.

Dana Lang  
553-1120

-----Katherine Miller/DA/SFGOV wrote: -----

To: Dana Lang/SFPD/SFGOV  
From: Katherine Miller/DA/SFGOV  
Date: 05/27/2010 04:26PM  
Subject: Draft BOT budget for CalGRIP

Hi Dana,

I am still waiting to hear back from Carlos, who is traveling, but I wanted to get you these docs because I'm fairly certain he'll be fine with them. Give a call in the morning if you have questions.

Thanks,  
Katy

Katherine Weinstein Miller  
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[attachment "CalGRIPProposedBudget052710.xls", "CalGRIP Back on Track Budget Narrative.doc" removed by Dana Lang/SFPD/SFGOV] [attachment "OP AGREEMENT with BOT and SFPD, 5-28-10.doc" deleted by Katherine Miller/DA/SFGOV] [attachment "OP AGREEMENT with BOT, DA, and SFPD, 5-20-10.doc" deleted by Katherine Miller/DA/SFGOV]

[attachment "OP AGREEMENT with BOT and SFPD, 5-28-10km.doc" removed by Dana Lang/SFPD/SFGOV]

## Miller, Katherine (DAT)

---

**From:** Dana Lang  
**Sent:** Friday, May 28, 2010 10:22 AM  
**To:** Katherine Miller  
**Subject:** Re: Draft BOT budget for CalGRIP  
**Attachments:** OP AGREEMENT with BOT and SFPD, 5-28-10.doc; OP AGREEMENT with BOT, DA, and SFPD, 5-20-10.doc

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553-1120

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To: Dana Lang/SFPD/SFGOV  
From: Katherine Miller/DA/SFGOV  
Date: 05/27/2010 04:26PM  
Subject: Draft BOT budget for CalGRIP

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[attachment "CalGRIPProposedBudget052710.xls", "CalGRIP Back on Track Budget Narrative.doc" removed by Dana Lang/SFPD/SFGOV]

## Miller, Katherine (DAT)

---

**From:** Carlos Serrano-Quan  
**Sent:** Thursday, May 27, 2010 4:56 PM  
**To:** Katherine Miller  
**Subject:** OK: Docs for your quick review

Hi Katy

Both docs look good thanks for coordinating.

CSQ

On May 27, 2010, at 3:03 PM, "Katherine Miller" <katherine.miller@sfgov.org > wrote:

>  
> Hey, hope the flight was okay. Take a look and let me know if I need  
> to make any changes. Thanks!  
>  
> (See attached file: CalGRIPProposedBudget052710.xls)(See attached  
> file:  
> CalGRIP Back on Track Budget Narrative.doc)  
>  
> Katherine Weinstein Miller  
> San Francisco District Attorney's Office  
> 850 Bryant Street, Room 322  
> San Francisco, CA 94103  
> P: (415) 553-1110  
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>  
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> notify us immediately by e-mail and delete the original message.  
> <CalGRIPProposedBudget052710.xls>  
> <CalGRIP Back on Track Budget Narrative.doc>



## Miller, Katherine (DAT)

---

**From:** Carlos Serrano-Quan  
**Sent:** Tuesday, May 25, 2010 11:04 AM  
**To:** Katherine Miller  
**Subject:** Re: CalGRIP grant - Budget and Allowable Expenses

Hi Katy

Can u put 10% for:

Aproximate wages 10% allocation:

Director \$10k

Manager \$5k

CJS \$4k

CJS \$4k

CJS \$4k

ES \$4k

Wages about \$31k

Benefits would be about 20% or \$6500

CSQ

On May 24, 2010, at 6:57 PM, "Katherine Miller" <katherine.miller@sfgov.org > wrote:

> Hi,  
>  
> I spoke with her today as well, and I told her I would pull together  
> the new budget/grant plan as part of extending your current grant.  
> How about  
> this: why don't you send me your basic thoughts re: what you want to  
> spend the funds on and I can incorporate it. At this point, we really  
> only need  
> a budget for July and August since the new grant will start Sept 1.  
> Maybe  
> allocate some funds to increased transportation funds for participants  
> and then allocate the rest to make up for some of what you will lose  
> when your earmark ends?  
>  
> I told her that we can't waive our eligibility criteria but maybe we  
> can work out a protocol that enables us to know which cases come into  
> BOT as a result of the SFPD's Cal-GRIP related activities. For  
> example, we can track which cases come in as a result of a Cal-GRIP  
> funded buy-bust operations.  
>  
> K.  
>  
>  
> Katherine Weinstein Miller

> San Francisco District Attorney's Office  
> 850 Bryant Street, Room 322  
> San Francisco, CA 94103  
> P: (415) 553-1110  
> F: (415) 553-9700  
>  
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> message. If you have received this communication in error, please  
> notify us immediately by e-mail and delete the original message.  
>  
>  
>  
> "Carlos  
> Serrano-Quan"  
>  
> <csquan@sfgoodwill.org> To  
> "Katy Miller"  
> <katherine.miller@sfgov.org>  
> 05/24/2010  
> 03:35 cc  
> PM  
>  
> Subject  
> Fwd: CalGRIP grant - Budget and  
> Allowable Expenses  
>  
>  
>  
>  
>  
>  
>  
>  
> Hi Katy  
>  
> Per Dana's email below, let me know how you'd like to proceed on this  
> two-year budget.  
>  
> CSQ  
>  
> Begin forwarded message:  
>  
> From: Dana Lang <Dana.Lang@sfgov.org>  
> Date: May 24, 2010 12:24:58 PM CDT  
> To: CSQuan@sfgoodwill.org  
> Subject: CalGRIP grant - Budget and Allowable Expenses  
>

> Carlos,  
>  
> It was good meeting you last Friday to discuss the CalGRIP grant.  
> Please provide a proposed budget (\$76,528 total) ASAP for review.  
> We  
> would like to finalize the operational agreement this week.  
>  
> Per our discussion regarding allowable expenses, this information  
> is  
> shown in the Cal EMA recipient handbook (Sections 2000 - 3000).  
> The  
> online link to this handbook is:  
>  
>  
> [http://www.oes.ca.gov/WebPage/oeswebsite.nsf/PDF/2009%20CalEMA%20Recipient%20Handbook/\\$file/2009-Recipient-Handbook.pdf](http://www.oes.ca.gov/WebPage/oeswebsite.nsf/PDF/2009%20CalEMA%20Recipient%20Handbook/$file/2009-Recipient-Handbook.pdf)  
>  
>  
>  
> I will send another email regarding the reporting requirements.  
> Call  
> me if you have any questions.  
>  
> Dana Lang  
> Grants Unit Manager  
> 850 Bryant Street, Room 511  
> San Francisco, CA 94103  
> 415-553-1120  
>  
>

## Miller, Katherine (DAT)

---

**From:** Carlos Serrano-Quan  
**Sent:** Monday, May 24, 2010 3:35 PM  
**To:** Katy Miller  
**Subject:** Fwd: CalGRIP grant - Budget and Allowable Expenses

Hi Katy

Per Dana's email below, let me know how you'd like to proceed on this two-year budget.

CSQ

Begin forwarded message:

**From:** Dana Lang <[Dana.Lang@sfgov.org](mailto:Dana.Lang@sfgov.org)>  
**Date:** May 24, 2010 12:24:58 PM CDT  
**To:** [CSQuan@sfgoodwill.org](mailto:CSQuan@sfgoodwill.org)  
**Subject:** CalGRIP grant - Budget and Allowable Expenses

Carlos,

It was good meeting you last Friday to discuss the CalGRIP grant. Please provide a proposed budget (\$76,528 total) ASAP for review. We would like to finalize the operational agreement this week.

Per our discussion regarding allowable expenses, this information is shown in the Cal EMA recipient handbook (Sections 2000 - 3000). The online link to this handbook is:

[http://www.oes.ca.gov/WebPage/oeswebsite.nsf/PDF/2009%20CalEMA%20Recipient%20Handbook/\\$file/2009-Recipient-Handbook.pdf](http://www.oes.ca.gov/WebPage/oeswebsite.nsf/PDF/2009%20CalEMA%20Recipient%20Handbook/$file/2009-Recipient-Handbook.pdf)

I will send another email regarding the reporting requirements. Call me if you have any questions.

Dana Lang  
Grants Unit Manager  
850 Bryant Street, Room 511  
San Francisco, CA 94103  
415-553-1120

**Miller, Katherine (DAT)**

---

**From:** Lauren Bell/DA/SFGOV  
**Sent:** Thursday, May 20, 2010 4:55 PM  
**To:** csquan@sfgoodwill.org; Joanna Hernandez; Ranon Ross; Katherine Miller; Sharon Owsley/DA/SFGOV; lenoreand@yahoo.com; Suzy Loftus  
**Cc:** Dario Sanchez  
**Subject:** Academy of Art and [REDACTED] - Update

Hi All,

Dario and I have confirmed with Academy of Art that they are giving [REDACTED] a 4-year Presidential Scholarship to the university. This is an \$88K opportunity. He needs to keep his GPA at 3.0 to keep the scholarship. He will have a Bachelors of Fine Arts upon completion.

The Academy of Art will stay in communication with Dario and me regarding his progress. Dario and I spoke about how to message the opportunity to [REDACTED] and provide him with ongoing coaching.

The Academy is interested in doing a press conference regarding the partnership - I will talk to our communications team who will follow up with Goodwill's communications people.

KDH will send a thank you letter.

Let me know if you need more info or have questions.

Thanks,

LB

---

Lauren Bell, MPA  
Community Initiatives Director  
Office Of The District Attorney Kamala D. Harris  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
Ph: (415) 553-4919  
Fax: (415) 553-9700  
Email: lauren.bell@sfgov.org

---

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---

**Miller, Katherine (DAT)**

---

**From:** Sheila Arcelona  
**Sent:** Tuesday, May 18, 2010 5:32 PM  
**To:** Katherine Miller; Eugene Clendinen  
**Subject:** SFF Resolution passed

Good news, the Board has approved the SFF accept and expend resolution. Now we are just waiting for the Mayor to sign it.

Sheila Arcelona  
Finance & Administration  
San Francisco District Attorney's Office  
850 Bryant Street, Room 305  
San Francisco, CA 94103  
Desk: (415) 734-3018  
Fax: (415) 553-9700


**Miller, Katherine (DAT)**

---

**From:** Sheila Arcelona  
**Sent:** Monday, May 17, 2010 10:34 AM  
**To:** Eugene Clendinen  
**Cc:** Katherine Miller  
**Subject:** Re: PNS Encumbrance

The resolution has been introduced.

Sheila Arcelona  
Finance & Administration  
San Francisco District Attorney's Office  
850 Bryant Street, Room 305  
San Francisco, CA 94103  
Desk: (415) 734-3018  
Fax: (415) 553-9700

 Eugene Clendinen---05/17/2010 10:26:52 AM---Where are we with this? Are they paid up? Are we still trying to modify contracts/update encumbrances? Eugene G. Clendinen

Eugene  
Clendinen/DA/SFGOV

ToKatherine Miller/DA/SFGOV@SFGOV, Sheila  
Arcelona/DA/SFGOV@SFGOV

05/17/2010 10:26 AM

cc

SubjectPNS Encumbrance

Where are we with this? Are they paid up? Are we still trying to modify contracts/update encumbrances?

Eugene G. Clendinen  
Chief Financial Officer  
Office of District Attorney Kamala D. Harris  
850 Bryant Street, Rm 313  
San Francisco, CA 94103  
Phone: (415) 553-1895  
Fax: (415) 553-9700  
Eugene.Clendinen@sfgov.org

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**Miller, Katherine (DAT)**

---

**From:** Sharon Owsley/DA/SFGOV  
**Sent:** Wednesday, May 12, 2010 11:26 AM  
**To:** Sandip Patel  
**Cc:** Sharon Woo; Ranon Ross; Katherine Miller  
**Subject:** bot court coverage for June 8th

Hello Sandip,

Thank you for agreeing to cover Back on Track court, d. 206, at civic center.

Time: 1:00pm case conference  
Place: d. 206

Date: Tuesday, June 8th.

Ranon Ross, the director of Back on Track, will bring the files. Ranon will have reviewed and approved all the reports prior to case conference.

Case conference takes place in the judges chamber, however we will not which judge will appear until that time. Ranon will guide you through the process.

Again, thank you so much - I really appreciate your help.

Sharon O



## Miller, Katherine (DAT)

---

**From:** Katherine Miller  
**Sent:** Wednesday, May 12, 2010 10:51 AM  
**To:** Katherine Miller  
**Subject:** Fw: Annie E. Casey Site Visit

----- Forwarded Message -----

**From:** Carlos Serrano-Quan <[csquan@sfgoodwill.org](mailto:csquan@sfgoodwill.org)>  
**To:** Katy Weinstein Miller <[katherinewmiller@yahoo.com](mailto:katherinewmiller@yahoo.com)>  
**Sent:** Tue, May 11, 2010 10:24:25 AM  
**Subject:** RE: Annie E. Casey Site Visit

Hi Katy,

Sorry, that's the only day that John's available and in town. What about Ranon?

-----Original Message-----

**From:** Katy Weinstein Miller [<mailto:katherinewmiller@yahoo.com>]  
**Sent:** Monday, May 10, 2010 4:09 PM  
**To:** Carlos Serrano-Quan  
**Subject:** Re: Annie E. Casey Site Visit

Hi Carlos,  
Unfortunately I am not available that afternoon because I have truancy court. Is there any other possible time?

On May 7, 2010, at 5:32 PM, "Carlos Serrano-Quan" <[csquan@sfgoodwill.org](mailto:csquan@sfgoodwill.org)> wrote:

Hi Katy,

I've received a request from John Padilla, Program Officer for Annie E. Casey's Ex-Offender & Workforce Dev portfolio. He is interested in hearing about Back on Track and other of Goodwill's programs.

Can you join us on Tuesday, May 18th at 1:30pm in Debbie's old room at 1500 Mission? We'd be honored to have you here to give your partnership perspective and to discuss BOT success factors.

**Miller, Katherine (DAT)**

---

**From:** Carlos Serrano-Quan  
**Sent:** Tuesday, May 11, 2010 11:21 AM  
**To:** Katherine Miller; Ranon Ross; Sharon Owsley  
**Cc:** Joanna Hernandez; Dario Sanchez; Isabel Perez; Rosalinda De La Rosa; Sonia Worley  
**Subject:** BOT April 2010 Report  
**Attachments:** BOT Monthly Report (April 2010).docx; Master List April 2010.xlsx

BOT Team,

Attached is the April 2010 Master List and Monthly Report.

**Miller, Katherine (DAT)**

---

**From:** Sheila Arcelona  
**Sent:** Monday, May 10, 2010 11:10 AM  
**To:** Carlos Serrano-Quan  
**Cc:** Katherine Miller  
**Subject:** March Invoice

Hi Carlos,

The March invoice was missing the spreadsheet that provides supporting documentation for personnel costs.

Can you ask your accounting office to email it to us?

Thank you!

Sheila Arcelona  
Finance & Administration  
San Francisco District Attorney's Office  
850 Bryant Street, Room 305  
San Francisco, CA 94103  
Desk: (415) 734-3018  
Fax: (415) 553-9700

**Miller, Katherine (DAT)**

---

**From:** Sharon Owsley/DA/SFGOV  
**Sent:** Wednesday, May 05, 2010 12:50 PM  
**To:** Katherine Miller  
**Subject:** Re: BOT Managers Meeting Thursday afternoon?

yes, i can do it.

**Miller, Katherine (DAT)**

---

**From:** Ranon Ross  
**Sent:** Tuesday, May 04, 2010 11:37 AM  
**To:** Katherine Miller  
**Subject:** Fw: BOTA

FYI-

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: [ranon.ross@sfgov.org](mailto:ranon.ross@sfgov.org)  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  
415-756-1751- Cell

----- Forwarded by Ranon Ross/DA/SFGOV on 05/04/2010 11:37 AM -----

<b>Rashid Shahid</b> < <a href="mailto:rshahid@fsasf.org">rshahid@fsasf.org</a> >	Toranon < <a href="mailto:ranon.ross@sfgov.org">ranon.ross@sfgov.org</a> >
04/30/2010 03:44 PM	ccJeff < <a href="mailto:jschocnfeld@fsasf.org">jschocnfeld@fsasf.org</a> >

SubjectBOTA

Ranon, here are the times for BOTA and the use of the FSA facilities

Tue.10am- 2pm: Graduate Services  
Wed. 2pm- 4pm " "

Thursday 10am - 1pm: Family Service

Rashid  
FSA

**Miller, Katherine (DAT)**

---

**From:** Ranon Ross  
**Sent:** Tuesday, May 04, 2010 10:50 AM  
**To:** Katherine Miller  
**Subject:** Re: Fw: FSA Services Update

Not, really. But I just got the confirmed datew for the use of the space yesterday morning. I will make sure that is still a go.

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: [ranon.ross@sfgov.org](mailto:ranon.ross@sfgov.org)  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  
415-756-1751- Cell

**Miller, Katherine (DAT)**

---

**From:** Sheila Arcelona  
**Sent:** Friday, April 30, 2010 3:56 PM  
**To:** Katherine Miller  
**Subject:** resolution

I submitted the resolution for SFF today and they are going to try to get it introduced next week, by David Chiu. I will let you know when it's scheduled to be heard. Yay!

Sheila Arcelona  
Finance & Administration  
San Francisco District Attorney's Office  
850 Bryant Street, Room 305  
San Francisco, CA 94103  
Desk: (415) 734-3018  
Fax: (415) 553-9700

**Miller, Katherine (DAT)**

---

**From:** j.levy@mindspring.com  
**Sent:** Wednesday, April 28, 2010 12:34 PM  
**To:** Katherine Miller  
**Subject:** RE: Back on Track and AB 750 - responding to your inquiry

No problem at all. I'm often juggling appointments in multiple time zones, and I know how confusing it can get!

2pm PDT today works fine for me. Since you already had the slot reserved, why don't we do that? I'll call you then.

Thanks,

Janet

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**Miller, Katherine (DAT)**

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**From:** Ranon Ross  
**Sent:** Wednesday, April 28, 2010 11:39 AM  
**To:** Katherine Miller  
**Cc:** Todd Kyger [REDACTED]  
**Subject:** Re: thanks

Hi Todd,

I would welcome the opportunity to sit down and learn more about your culinary program. I am available to meet next Wednesday at 11:30am. please let me know if this time fits within your schedule. I look forward to hearing from you soon.

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: ranon.ross@sfgov.org  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  
415-756-1751- Cell


 Katherine Miller/DA/SFGOV

**Katherine  
Miller/DA/SFGOV**

To: Todd Kyger <todd@academicsf.com>

04/28/2010 11:32  
AM

[REDACTED] Ranon Ross/DA/SFGOV@SFGOV

Subject:   
Re: thanks

Hi Todd and Ranon,

Todd, thanks again for providing me about the information on the culinary program. I am sorry that I have not been more available this week to meet with the Chef.


I am cc'ing Ranon Ross, the DA's Back on Track Program Director, to bring him into the discussion. I have also given him the materials that you provided to me for his review.

Ranon, would you please work with Todd Kyger to set up a meeting with him and Chef Angelo to hear more about the culinary program they are starting?

Thanks to both of you,  
Katy

Katherine Weinstein Miller  
San Francisco District Attorney's Office  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
P: (415) 553-1110  
F: (415) 553-9700

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 Todd Kyger <todd@academiesf.com>

Todd Kyger  
<todd@academiesf.com>  
Sent by:

Tokatherine.miller@sfgov.org

cc

04/23/2010 08:32 AM

Subjectthanks

Katy,

It was a pleasure sitting and talking with you yesterday. I just wanted to follow up in the hopes of introducing you to Chef Angelo next week and hearing some of your feedback from our initial meeting. We're eager to get your input after you've had a chance to review our material and consider the potential of a collaboration.

Thanks again for your interest and expertise.

Todd

**Miller, Katherine (DAT)**

---

**From:** Lauren Bell/DA/SFGOV  
**Sent:** Tuesday, April 27, 2010 4:56 PM  
**To:** Ranon Ross; Sharon Owsley/DA/SFGOV; Katherine Miller  
**Subject:** Academy of Art

Hi All,

Dario, [REDACTED] and I are going to meet with the Academy of Art staff on Monday May 3rd at 11am.

Things have changed a bit since my last email about [REDACTED] attending - it ended out that AAU forgot that Back on Track is for individuals 18 and over - the summer pre-college program is for high school students, so they weren't comfortable having [REDACTED] attend that session.

In lieu, he will meet with academic coordinator and talk about AAU regular classes, academic rigors and school expectations and then take an extended tour to various AAU departments. He will then be able to sign up for 1 full time summer course - AAU is suggesting one course b/c summertime classes are 6 hours per week b/c of the abbreviated schedule. If he does well, we will talk to AAU about the next academic step for [REDACTED]

Let me know if you are interested in attending.

Thanks,

Lauren

---

Lauren Bell, MPA  
Community Initiatives Director  
Office Of The District Attorney Kamala D. Harris  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
Ph: (415) 553-4919  
Fax: (415) 553-9700  
Email: lauren.bell@sfgov.org

---

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---

## Miller, Katherine (DAT)

---

**From:** Carlos Serrano-Quan  
**Sent:** Monday, April 26, 2010 4:18 PM  
**To:** lisaac@fsasf.org; Katherine Miller  
**Cc:** Bob Bennett; Erin Hirsch  
**Subject:** RE: Back on Track Fiscal Planning Meeting - Proposal of time, 1st week in July

Leslie,

Both days are OK for me. Erin is out of town this week. I'll check in with her next week if these days work.

Thank you,

-----Original Message-----

**From:** lisaac@fsawellness.org [mailto:lisaac@fsawellness.org] On Behalf Of lisaac@fsasf.org  
**Sent:** Monday, April 26, 2010 3:19 PM  
**To:** Katherine Miller  
**Cc:** Bob Bennett; Carlos Serrano-Quan; Erin Hirsch  
**Subject:** Re: Back on Track Fiscal Planning Meeting - Proposal of time, 1st week in July

Hi,

Instead of scheduling for the last week of June as it might conflict with Katherine's schedule, I will propose some dates a bit earlier.

Both Monday, June 21st and Wednesday June 23rd are currently free for Bob.

Let me know if those work for you Katherine, Carlos and Erin. Otherwise, I think I will ask you guys to get a date between the three of you and we can fit Bob in.

Leslie

Leslie Isaac  
FSA Board Liaison  
Family Service Agency of San Francisco  
lisaac@fsasf.org  
415 474-7310 x498

----- Original Message -----

**From:** "Leslie Isaac" <lisaac@fsasf.org>  
**To:** "Katherine Miller" <katherine.miller@sfgov.org>  
**Cc:** "Bob Bennett" <bbennett@fsasf.org>, "Carlos Serrano-Quan" <csquan@sfgoodwill.org>, ehirsch@sfgoodwill.org  
**Sent:** Wednesday, April 21, 2010 4:55:46 PM  
**Subject:** Re: Back on Track Fiscal Planning Meeting - Proposal of time, 1st week in July

Absolutely! I will propose some dates for the end of June.

Monday, June 28 from 10am - 1pm

Tuesday, June 29 anytime except after 5pm Wednesday, June 30 from 10am - 1pm or 3pm - 5pm Thursday, July 1 from noon to 5pm

If those don't work Katherine, please feel free to propose a date.  
We are far enough out that we should be able to secure something easily.

Leslie

Leslie Isaac  
FSA Board Liaison  
Family Service Agency of San Francisco  
lisaac@fsasf.org  
415 474-7310 x498

----- Original Message -----

From: "Katherine Miller" <katherine.miller@sfgov.org>  
To: lisaac@fsasf.org  
Cc: "Bob Bennett" <bbennett@fsasf.org>, "Carlos Serrano-Quan" <csquan@sfgoodwill.org>, ehirsch@sfgoodwill.org, lisaac@fsawellness.org  
Sent: Wednesday, April 21, 2010 4:50:42 PM  
Subject: Re: Back on Track Fiscal Planning Meeting - Proposal of time, 1st week in July

Hi all, unfortunately I will be out of town that week. Leslie, is June a possibility?  
Thanks,  
Katy

Katherine Weinstein Miller  
San Francisco District Attorney's Office  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
P: (415) 553-1110  
F: (415) 553-9700

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lisaac@fsasf.org  
Sent by:  
lisaac@fsawellnes To  
s.org Katherine Miller  
<katherine.miller@sfgov.org>,  
Carlos Serrano-Quan  
04/21/2010 04:39 <csquan@sfgoodwill.org>,  
PM ehirsch@sfgoodwill.org  
cc  
Bob Bennett <bbennett@fsasf.org>  
Subject  
Re: Back on Track Fiscal Planning  
Meeting - Proposal of time, 1st  
week in July

Hello!

I am proposing that you meet in the first week in July to plan out our next fiscal year's staffing structure and work-plan?

Currently, any time on Monday July 5, Tuesday July 6 and Wednesday July 7 are good for Bob.  
Please reply and CC all so we can get a date for this meeting nice and quickly.

Thank you,

Leslie

Leslie Isaac  
FSA Board Liaison  
Family Service Agency of San Francisco  
lisaac@fsasf.org  
415 474-7310 x498

**Miller, Katherine (DAT)**

---

**From:** Sheila Arcelona  
**Sent:** Monday, April 26, 2010 3:57 PM  
**To:** Katherine Miller  
**Subject:** SF Foundation Check

Hi Katy,

Can you send me a copy of whatever we submitted to the San Francisco Foundation to get this new money? We need it for the accept and expend resolution. Thanks!

Sheila Arcelona  
Finance & Administration  
San Francisco District Attorney's Office  
850 Bryant Street, Room 305  
San Francisco, CA 94103  
Desk: (415) 734-3018  
Fax: (415) 553-9700

## Miller, Katherine (DAT)

---

**From:** j.levy@mindspring.com  
**Sent:** Friday, April 23, 2010 10:52 AM  
**To:** Katherine Miller  
**Subject:** RE: Back on Track and AB 750 - responding to your inquiry

Hi Katy.

Perfect -- by then, all the conference participants should be on their way home, so I definitely should be safe!

I will call you, but in case you need it, my number is (301) 365-2344.

Looking forward to talking with you and, again, many thanks.

Janet

> [Original Message]  
> From: Katherine Miller <katherine.miller@sfgov.org>  
> To: <j.levy@mindspring.com>  
> Date: 4/23/2010 1:30:30 PM  
> Subject: RE: Back on Track and AB 750 - responding to your inquiry  
>  
> Hi Janet, let's plan on 4/28 at 2 pm EST - give me a call on the  
> number listed below. Let me know if anything changes with your  
> schedule. I look forward to speaking with you.  
> Katy  
> Katherine Weinstein Miller  
> San Francisco District Attorney's Office  
> 850 Bryant Street, Room 322  
> San Francisco, CA 94103  
> P: (415) 553-1110  
> F: (415) 553-9700  
>  
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immediately  
> by e-mail and delete the original message.  
>  
>  
>  
  
> "Janet Levy"  
  
> <j.levy@mindsprin



> g.com>  
 To  
 > "Katherine Miller"  
 > 04/22/2010 05:07 <katherine.miller@sfgov.org>  
 > PM  
 cc  
 >  
 >  
 Subject  
 > Please respond to RE: Back on Track and AB 750 -  
 > j.levy@mindspring responding to your inquiry  
 > .com  
 >  
 >  
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 >  
 >  
 > Thanks so much for taking the initiative to followup! Just as I was  
 > about to contact you, I got pulled off for an emergency assignment for  
 > the upcoming Council on Foundations conference. That should be safely  
 > behind me early next week.  
 >  
 > Some possible times (all PDT) are: Weds Apr 28, anytime 1:00 or  
 > later; Thurs Apr 29, anytime 9:00 or later; Fri Apr 20, anytime 8:30  
 > or later; or Mon May 3, anytime 11:00 or later. I'm on the East  
 > Coast, but as you can see, often work late, so late in your day is  
 > fine if that's most  
 convenient  
 > for you.  
 >  
 > Looking forward to our conversation and, again, thanks for taking the  
 > initiative.  
 >  
 > Janet  
 >  
 >

> > [Original Message]  
> > From: Katherine Miller <katherine.miller@sfgov.org>  
> > To: <j.levy@mindspring.com>  
> > Date: 4/22/2010 7:58:00 PM  
> > Subject: Back on Track and AB 750 - responding to your inquiry  
> >  
> >  
> > Hi Janet,  
> > Both Ranon Ross and Tim Silard have let me know that you'd like to  
> > talk about Back on Track and the passage of AB 750. I am the  
> > Directing  
> > Attorney  
> > of Reentry in the DA's Office, and currently supervise the program.  
> > I would be delighted to talk. Please let me know some times that  
> > work for you so we can get a call on our respective calendars.  
> > Best,  
> > Katy  
> >  
> > Katherine Weinstein Miller  
> > San Francisco District Attorney's Office  
> > 850 Bryant Street, Room 322  
> > San Francisco, CA 94103  
> > P: (415) 553-1110  
> > F: (415) 553-9700  
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>

**Miller, Katherine (DAT)**

---

**From:** Rafael Vizcarra  
**Sent:** Thursday, April 22, 2010 5:48 PM  
**To:** Katherine Miller; Sheila Arcelona; Albert Felipe  
**Subject:** BOT invoice for March 2010  
**Attachments:** BOT invoice for March 2010.xls; BOT Albert Felipe salary breakdown March 2010.pdf

Hi Katherine,

Attached, please find our invoice for March 2010.

Please let me know if you need any further information.

Thank you so much,

Rafi Vizcarra  
Accounting Manager/HR  
415-503-4170 off  
415-503-0970 fax

## Miller, Katherine (DAT)

---

**From:** j.levy@mindspring.com  
**Sent:** Thursday, April 22, 2010 5:07 PM  
**To:** Katherine Miller  
**Subject:** RE: Back on Track and AB 750 - responding to your inquiry

Thanks so much for taking the initiative to followup! Just as I was about to contact you, I got pulled off for an emergency assignment for the upcoming Council on Foundations conference. That should be safely behind me early next week.

Some possible times (all PDT) are: Weds Apr 28, anytime 1:00 or later; Thurs Apr 29, anytime 9:00 or later; Fri Apr 20, anytime 8:30 or later; or Mon May 3, anytime 11:00 or later. I'm on the East Coast, but as you can see, often work late, so late in your day is fine if that's most convenient for you.

Looking forward to our conversation and, again, thanks for taking the initiative.

Janet

> [Original Message]

> From: Katherine Miller <katherine.miller@sfgov.org>

> To: <j.levy@mindspring.com>

> Date: 4/22/2010 7:58:00 PM

> Subject: Back on Track and AB 750 - responding to your inquiry

>

>

> Hi Janet,

> Both Ranon Ross and Tim Silard have let me know that you'd like to

> talk about Back on Track and the passage of AB 750. I am the

> Directing

Attorney

> of Reentry in the DA's Office, and currently supervise the program. I

> would be delighted to talk. Please let me know some times that work

> for you so we can get a call on our respective calendars.

> Best,

> Katy

>

> Katherine Weinstein Miller

> San Francisco District Attorney's Office

> 850 Bryant Street, Room 322

> San Francisco, CA 94103

> P: (415) 553-1110

> F: (415) 553-9700

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immediately  
> by e-mail and delete the original message.  
>

## Miller, Katherine (DAT)

---

**From:** Ranon Ross  
**Sent:** Thursday, April 22, 2010 12:37 PM  
**To:** Carlos Serrano-Quan  
**Cc:** JHernandez@sfgoodwill.org; Katherine Miller; Sharon Owsley  
**Subject:** Re: 1500 Location

Thank you. Has there been an issue with staff not leaving on time? If, so I will make certain we correct that right away.

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: ranon.ross@sfgov.org  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  
415-756-1751- Cell

**Miller, Katherine (DAT)**

---

**From:** Ranon Ross  
**Sent:** Thursday, April 22, 2010 11:51 AM  
**To:** dsanchez@sfgoodwill.org; sworley@sfgoodwill.org; IPerez@sfgoodwill.org; JHernandez@sfgoodwill.org; Sharon Owsley/DA/SFGOV; TFullilove@sfgoodwill.org; csquan@sfgoodwill.org; Katherine Miller  
**Subject:** No court on 4/27th in D-206

HeII, All

To reconfirm my previous statment to you all in D-206 on Tuesday, there will be no court on Tuesday, April 27th in D-206. The following four people who were originally scheduled for this day have OFFICIALLY been moved to Tuesday, May 4th at 1:30pm [REDACTED], [REDACTED], [REDACTED], [REDACTED].

All CJS staff- please contact the above participants via phone and let them know of this change today please. Also, send a letter out in the mail today to their last known address so that we have all bases covered. It is imperative tha we take these steps to ensure they know of the change and prevent them from showing up unecessarily. Thank you for your anticipated cooperation.

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: ranon.ross@sfgov.org  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  
415-756-1751- Cell

**Miller, Katherine (DAT)**

---

**From:** Ranon Ross  
**Sent:** Thursday, April 22, 2010 10:46 AM  
**To:** csquan@sfgoodwill.org  
**Cc:** JHernandez@sfgoodwill.org; Sharon Owsley/DA/SFGOV; Katherine Miller  
**Subject:** BOT Concerns  
**Attachments:** Goodwill\_BOT Concerns 4-21-10.doc

Hello, Carlos

I hope you doing well. This week in court in Department 206, a few things occurred that have produced some concerns for us about the program and the effectiveness of our current level of case management services. Please read the attached document, which list in detail some of the concerns that we have. Your prompt response to these issues would be appreciated. Thank you.

*(See attached file: Goodwill\_BOT Concerns 4-21-10.doc)*

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: ranon.ross@sfgov.org  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  
415-756-1751- Cell



## Miller, Katherine (DAT)

---

**From:** Carlos Serrano-Quan  
**Sent:** Wednesday, April 21, 2010 8:07 PM  
**To:** Leslie Isaac; Katherine Miller  
**Cc:** Bob Bennett; Erin Hirsch  
**Subject:** RE: Back on Track Fiscal Planning Meeting - Proposal of time, 1st week in July

Hi Leslie,

July 1st noon to 5 will work for me.

---

**From:** Leslie Isaac [mailto:lisaac@fsasf.org]  
**Sent:** Wed 4/21/2010 4:55 PM  
**To:** Katherine Miller  
**Cc:** Bob Bennett; Carlos Serrano-Quan; Erin Hirsch  
**Subject:** Re: Back on Track Fiscal Planning Meeting - Proposal of time, 1st week in July

Absolutely! I will propose some dates for the end of June.

Monday, June 28 from 10am - 1pm  
Tuesday, June 29 anytime except after 5pm  
Wednesday, June 30 from 10am - 1pm or 3pm - 5pm  
Thursday, July 1 from noon to 5pm

If those don't work Katherine, please feel free to propose a date.  
We are far enough out that we should be able to secure something easily.

Leslie

Leslie Isaac  
FSA Board Liaison  
Family Service Agency of San Francisco  
lisaac@fsasf.org  
415 474-7310 x498

----- Original Message -----

**From:** "Katherine Miller" <katherine.miller@sfgov.org>  
**To:** lisaac@fsasf.org  
**Cc:** "Bob Bennett" <bbennett@fsasf.org>, "Carlos Serrano-Quan" <csquan@sfgoodwill.org>, ehirsch@sfgoodwill.org, lisaac@fsawellness.org  
**Sent:** Wednesday, April 21, 2010 4:50:42 PM  
**Subject:** Re: Back on Track Fiscal Planning Meeting - Proposal of time, 1st week in July

Hi all, unfortunately I will be out of town that week. Leslie, is June a possibility?  
Thanks,  
Katy

Katherine Weinstein Miller  
San Francisco District Attorney's Office  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
P: (415) 553-1110  
F: (415) 553-9700

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lisaac@fsasf.org  
Sent by:  
lisaac@fsawellnes To  
s.org Katherine Miller  
<katherine.miller@sfgov.org>,  
Carlos Serrano-Quan  
04/21/2010 04:39 <csquan@sfgoodwill.org>,  
PM ehirsch@sfgoodwill.org  
cc  
Bob Bennett <bbennett@fsasf.org>  
Subject  
Re: Back on Track Fiscal Planning  
Meeting - Proposal of time, 1st  
week in July

Hello!

I am proposing that you meet in the first week in July to plan out our next fiscal year's staffing structure and work-plan?

Currently, any time on Monday July 5, Tuesday July 6 and Wednesday July 7 are good for Bob.

Please reply and CC all so we can get a date for this meeting nice and quickly.

Thank you,

Leslie

Leslie Isaac  
FSA Board Liaison  
Family Service Agency of San Francisco  
lisaac@fsasf.org  
415 474-7310 x498

**Miller, Katherine (DAT)**

---

**From:** Sharon Owsley/DA/SFGOV  
**Sent:** Wednesday, April 21, 2010 9:47 AM  
**To:** Ranon Ross  
**Cc:** Katherine Miller  
**Subject:** [REDACTED] sentencing

Hi RR

Tuesday, April 27 [REDACTED] is being sentenced in d. 10. Please cover this matter to ensure that it goes smoothly.

I will give the brown file to the px. deputy and you should bring our blue file to court for any gaps that need to be addressed.

Thank you  
Sharon

**Miller, Katherine (DAT)**

---

**From:** Marc Trotz  
**Sent:** Wednesday, April 21, 2010 9:38 AM  
**To:** Sunny Schwartz; llightman@sftc.org; Jo Robinson; Katherine Miller; Ramona Massey/SFSD/SFGOV; Bridget O'callaghan; Margot Antonetty; Wolfgang Stuwe  
**Cc:** Barbara Garcia  
**Subject:** Kinney Hotel

Hi Everyone, May 1st is quickly approaching, the deadline we have set to begin phasing down the Kinney absent of solid funding. While I have heard from a few folks about some grant opportunities it appears that we don't have any solid funding to base the continuation the program on. While the funding from DOJ will last until August 31st, in order to responsible to our provider (Tenderloin Health) and the owner of the building, we need to officially notify them of our intention to close the program down as of August 31. Accordingly, we will be sending out a notice to Tenderloin Health on or about May 1st informing them that the DOJ funded program will close at the end of August and the project partners will work with them to ensure that all remaining clients have completed their course of stay and moved out prior to that date. We will help convene a meeting after the notification goes out to plan for the ramp down. I'm sorry that we have gotten to this point but with the city finances in the state they are in, DPH is not in a position to back fill this grant. Thanks, Marc

---

Marc Trotz  
Department of Public Health  
Director of Housing and Urban Health  
ph: 415-554-2565  
fax: 415-554-2658

## Miller, Katherine (DAT)

---

**From:** Todd  
**Sent:** Friday, April 16, 2010 2:54 PM  
**To:** Katherine Miller  
**Subject:** Re: culinary job training program

I'll make myself available for you.  
Let me know what works.

Sent from my iPhone.

On Apr 16, 2010, at 10:39 AM, Katherine Miller <katherine.miller@sfgov.org > wrote:

> Hello Todd,  
>  
> Thank you for your email - I am very interested in meeting to discuss  
> this possibility. Unfortunately, I am not available next Monday or  
> Tuesday. Do you have time in the latter half of the week?  
>  
> Best,  
> Katy  
>  
> Katherine Weinstein Miller  
> San Francisco District Attorney's Office  
> 850 Bryant Street, Room 322  
> San Francisco, CA 94103  
> P: (415) 553-1110  
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>  
>  
>  
> Todd Kyger  
> <toddkyger@gmail.  
>  
> com> To  
> katherine.miller@sfgov.org  
> 04/14/2010  
> 03:41 cc  
> PM  
>  
> Subject  
> culinary job training program

>  
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>  
> I spoke with someone from One Stop who thought you would be a good  
> person to contact for a job training program we would like to offer  
> first- time offenders. I would like to set up a meeting next week if  
> possible, perhaps Monday or Tuesday, to see if there is some way we can  
> work together.  
>  
> Thank you,  
>  
> Todd  
> Academie de Cuisine  
>  
> 415-990-0770  
>

## Miller, Katherine (DAT)

---

**From:** Marsha Tomassi  
**Sent:** Friday, April 16, 2010 10:58 AM  
**To:** Katherine Miller  
**Subject:** Re: California Culinary Academy Educational Foundation/an invitation

Katy,  
Thank you and I hope Lauren can join us. I believe I met her at the CCA event and didn't she have someone with her from Goodwill Industries that Back on Track was partnering with?  
If Lauren isn't available please do join us!  
Marsha

On Apr 16, 2010, at 10:37 AM, Katherine Miller wrote:

> Hello Marsha,  
>  
> Thank you so much for your kind words and also for the invitation. I  
> would be delighted to give you an update on Back on Track. The  
> evening at CCA was a highlight for both our staff and our participants.  
>  
> Unfortunately, the DA is not available on the evening of the 21st.  
> However, my colleague Lauren Bell, the DA's Community Initiatives  
> Director (and an integral part of our Back on Track team) is very  
> interested in joining you for the event. She is trying to adjust her  
> schedule for next Wednesday evening and we will let you know as soon  
> as possible whether she will be able to attend.  
>  
> All the best,  
> Katy  
>  
> Katherine Weinstein Miller  
> San Francisco District Attorney's Office  
> 850 Bryant Street, Room 322  
> San Francisco, CA 94103  
> P: (415) 553-1110  
> F: (415) 553-9700  
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>  
>  
>  
> Marsha Tomassi  
> <marshatomassi@me

> .com> To  
 > katherine.miller@sfgov.org  
 > 04/14/2010 11:11 AM cc  
 > Subject  
 > California Culinary Academy  
 > Educational Foundation/an  
 > invitation  
 >  
 >  
 >  
 >  
 >  
 >  
 >  
 >  
 >  
 >  
 >  
 >  
 >  
 > Katy, Good morning...  
 >  
 > I was introduced to your initiative several years ago during a  
 > presentation that the California Culinary Academy did for your Back  
 > on Track program participants. Then CCA president Jennifer White and  
 > Elizabeth Casey along with the Chef instructors put together the  
 > presentation structure.  
 > I'm a board member of the CCA Educational Foundation and our  
 > directors were very impressed with your program and the results that  
 > Kamala Harris has achieved. We are very interested in hearing where  
 > the program is now and re-developing an association.  
 >  
 > The CCAEF has tickets for a fundraiser on April 21st benefitting The  
 > Old Skool Cafe ([www.oldschoolcafe.org](http://www.oldschoolcafe.org)) and would like to invite Kamala  
 > or her program representative as our guest.  
 >  
 > You may already be familiar with the OSC's program but they also  
 > provide training to young adults at their 1940's supper club. The  
 > program participants, many in transition from being termed "at-risk"  
 > or in foster care, do everything from develop and prepare the menu  
 > with a volunteer chef, to full table service and they are the  
 > entertainment!  
 >  
 > It will be quite the evening...  
 >  
 > I hope you'll consider joining us to further all our goals to benefit  
 > the youth of the City.  
 >  
 > Please let me know if someone from your office can attend and I will  
 > mail you all the details.  
 >  
 > Nourishing thoughts,  
 >



- > Marsha
- >
- > [www.ccaef.org](http://www.ccaef.org)
- > CCAEF Board/Treasurer
- > 510-215-6133
- >
- >

## Miller, Katherine (DAT)

---

**From:** Tim Silard  
**Sent:** Thursday, April 15, 2010 4:57 PM  
**To:** j.levy@mindspring.com  
**Cc:** katherine.miller@sfgov.org  
**Subject:** RE: Annie E. Casey Foundation Project

Hi Janet, the best person to speak with in the DA's office is Katy Miller, 415-553-1110. Best, Tim

Timothy Silard, President  
Rosenberg Foundation  
131 Steuart Street, Ste. 650  
San Francisco, CA 94105  
415.644.9777  
[www.rosenfound.org](http://www.rosenfound.org)

-----Original Message-----

From: Janet Levy [<mailto:j.levy@mindspring.com>]  
Sent: Thu 4/15/2010 2:54 PM  
To: Tim Silard  
Subject: Annie E. Casey Foundation Project

You and I spoke a couple years ago, when you were still in the DA's office, about Street to Work/Back on Track. The result of my conversations with you and others is on the Foundation's website  
<http://www.aecf.org/MajorInitiatives/MoreCaseyInitiatives/ProgramProfiles/~media/PDFFiles/STREET2.pdf>.

Ralph Smith has asked me to update that writeup to reflect the good news about passage of AB 750 to encourage statewide adoption of the program. To do so, I have a few questions, and am wondering whether you might be able to help me or direct me to someone who can. (I've emailed Ranon Ross at the DA's office twice, but haven't gotten an answer and can't locate a phone number.) Briefly, my questions are:

As I understand it, the legislation says that counties can establish a deferred entry of judgment program like Back on Track. But you didn't need this in San Francisco, did you? So what is the import of the legislation?

How did this come about? I see it was sponsored by the Assembly speaker, which suggests high-level interest.

Is there money available for the state for implementation?

Do you know if there has been any replication yet? [I saw that there also was interest in Philadelphia. Do you know if they have replicated?]

Finally, I believe that a RAND evaluation was planned which was to be co-funded by Rosenberg and JEHT. Is this being done in spite of JEHT's demise and, if so, when will a report be completed?

If it would be easiest for us to chat about the above, I would be happy to do so. My phone number is (301) 365-2344. Or we could set a specific time and I can call you then. Possibilities for me are Fri Apr 16, anytime between 9:00 and 5:00 PDT; Tues Apr 20, anytime between 10:00 and 3:30 PDT; or Thurs Apr 22, anytime between 11:00 and 5:00 PDT.

Thanks and best wishes in your "new" role!

Janet Levy  
[j.levy@mindspring.com](mailto:j.levy@mindspring.com)  
EarthLink Revolves Around You.

**Miller, Katherine (DAT)**

---

**From:** Joshua Jones  
**Sent:** Thursday, April 15, 2010 12:22 PM  
**To:** Dr John Owsley  
**Cc:** Katherine Miller  
**Subject:** RE:

Willi do. Thanks much.

**JOSHUA DAVID JONES**  
Philanthropic Services Assistant  
**THE SAN FRANCISCO FOUNDATION**  
225 Bush Street, Suite 500 | San Francisco, CA 94104  
Tel: 415.733.8587 | Fax: 415.477.2783 | [jxj@sff.org](mailto:jxj@sff.org) | [www.sff.org](http://www.sff.org)

---

**From:** Dr John Owsley [mailto:[owsley@drjohnowsley.com](mailto:owsley@drjohnowsley.com)]  
**Sent:** Thursday, April 15, 2010 12:18 PM  
**To:** Joshua Jones  
**Cc:** 'Katherine Miller'  
**Subject:**

Dear Mr. Jones,

In view of Mrs. Miller's request to keep the Back on Track Fund open, please hold off until I instruct you further.

Sincerely,

John Q. Owsley, M.D., FACS

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**Miller, Katherine (DAT)**

---

**From:** Dr John Owsley  
**Sent:** Thursday, April 15, 2010 12:13 PM  
**To:** Joshua Jones  
**Cc:** 'Katherine Miller'

Dear Mr. Jones,

In view of Mrs. Miller's request to keep the Back on Track Fund open, please hold off until I instruct you further.

Sincerely,

John Q. Owsley, M.D., FACS

**Miller, Katherine (DAT)**

---

**From:** Joshua Jones  
**Sent:** Wednesday, April 14, 2010 4:21 PM  
**To:** Dr John Owsley; Katherine Miller  
**Subject:** RE:

We'd be more than willing to continue our philanthropic partnership with Dr. Owsley. However, because the most recent grant recommendation will bring the balance down to zero the administrative fees charged to the fund will cause the fund to have a negative balance.

The Foundation would much prefer that a contribution be made quickly to replenish the Back on Track Fund.

Please let me know how you'd like to proceed.

Thanks much,  
Joshua

JOSHUA DAVID JONES  
Philanthropic Services Assistant  
THE SAN FRANCISCO FOUNDATION  
225 Bush Street, Suite 500 | San Francisco, CA 94104  
Tel: 415.733.8587 | Fax: 415.477.2783 | [jxj@sff.org](mailto:jxj@sff.org) | [www.sff.org](http://www.sff.org)

-----Original Message-----

**From:** Dr John Owsley [<mailto:owsley@drjohnowsley.com>]  
**Sent:** Wednesday, April 14, 2010 3:45 PM  
**To:** 'Katherine Miller'  
**Cc:** Joshua Jones  
**Subject:** RE:

Katherine,

I am not aware of any anticipated donors. Kindly advise me. I am sure we can keep the fund open for the time being.

-----Original Message-----

**From:** Katherine Miller [<mailto:katherine.miller@sfgov.org>]  
**Sent:** Wednesday, April 14, 2010 3:10 PM  
**To:** Dr John Owsley  
**Cc:** [jxj@sff.org](mailto:jxj@sff.org)  
**Subject:** Re:

Hello Dr. Owsley,

Thank you for including me in your email communication. My understanding is that there are a couple of donors who had been planning to make deposits into the Back on Track accounts in the near future. Is there a way to keep the funds open until we confirm their plans?

Sincerely,

Katy

Katherine Weinstein Miller  
San Francisco District Attorney's Office  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
P: (415) 553-1110  
F: (415) 553-9700

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"Dr John Owsley"  
<owsley@drjohnowsley.com>  
To: <jxj@sff.org>  
04/14/2010 02:24 PM cc: <katherine.miller@sfgov.org>  
Subject

Dear Mr. Jones,

This letter is to authorize you to transfer the amount of \$52,355.57 from the Back on Track Fund of the San Francisco Foundation payable to:

San Francisco District Attorney's Office  
Attn: Kathryn W. Miller  
850 Bryant St. Room #322  
San Francisco, CA 94103

This transfer depletes the Back on Track Fund and accordingly I direct you to close both accounts of the Back on Track Fund of the San Francisco Foundation.

I appreciate the efforts of the foundation on behalf of the Back on Track Fund and look forward to working with you again sometime in the future.

Sincerely,

John Q. Owsley, M.D., FACS

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**Miller, Katherine (DAT)**

---

**From:** Sharon Owsley/DA/SFGOV  
**Sent:** Monday, April 19, 2010 2:47 PM  
**To:** Ranon Ross  
**Subject:** meeting

Hi

Please, as a courtesy to me - let's meet. It is almost 3:00pm and this is really upsetting. I need to make some decisions and can't wait any longer.

Sharon



**Miller, Katherine (DAT)**

---

**From:** Todd Kyger  
**Sent:** Wednesday, April 14, 2010 3:41 PM  
**To:** katherine.miller@sfgov.org  
**Subject:** culinary job training program

I spoke with someone from One Stop who thought you would be a good person to contact for a job training program we would like to offer first-time offenders. I would like to set up a meeting next week if possible, perhaps Monday or Tuesday, to see if there is some way we can work together.

Thank you,

Todd  
Academie de Cuisine



## Miller, Katherine (DAT)

---

**From:** Dr John Owsley  
**Sent:** Wednesday, April 14, 2010 3:39 PM  
**To:** 'Katherine Miller'  
**Cc:** jxj@sff.org  
**Subject:** RE:

Katherine,

I am not aware of any anticipated donors. Kindly advise me. I am sure we can keep the fund open for the time being.

-----Original Message-----

**From:** Katherine Miller [mailto:katherine.miller@sfgov.org]  
**Sent:** Wednesday, April 14, 2010 3:10 PM  
**To:** Dr John Owsley  
**Cc:** jxj@sff.org  
**Subject:** Re:

Hello Dr. Owsley,

Thank you for including me in your email communication. My understanding is that there are a couple of donors who had been planning to make deposits into the Back on Track accounts in the near future. Is there a way to keep the funds open until we confirm their plans?

Sincerely,  
Katy

Katherine Weinstein Miller  
San Francisco District Attorney's Office  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
P: (415) 553-1110  
F: (415) 553-9700

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"Dr John Owsley"  
<owsley@drjohnowsley.com>  
To  
<jxj@sff.org>  
04/14/2010 02:24 PM cc  
<katherine.miller@sfgov.org>  
Subject

Dear Mr. Jones,

This letter is to authorize you to transfer the amount of \$52,355.57 from the Back on Track Fund of the San Francisco Foundation payable to:

San Francisco District Attorney's Office  
Attn: Kathryn W. Miller  
850 Bryant St. Room #322  
San Francisco, CA 94103

This transfer depletes the Back on Track Fund and accordingly I direct you to close both accounts of the Back on Track Fund of the San Francisco Foundation.

I appreciate the efforts of the foundation on behalf of the Back on Track Fund and look forward to working with you again sometime in the future.

Sincerely,

John Q. Owsley, M.D., FACS

**Miller, Katherine (DAT)**

---

**From:** Joshua Jones  
**Sent:** Wednesday, April 14, 2010 3:04 PM  
**To:** Dr John Owsley  
**Cc:** katherine.miller@sfgov.org  
**Subject:** RE:

Thanks so much for your email, Dr. Owsley.  
We will close both Back on Track Funds and provide you with closing statements showing zero balances.  
It has been a pleasure working with you these past few years.  
As always, I'm happy to answer any questions.  
Thank you.

**JOSHUA DAVID JONES**  
Philanthropic Services Assistant  
**THE SAN FRANCISCO FOUNDATION**  
225 Bush Street, Suite 500 | San Francisco, CA 94104  
Tel: 415.733.8587 | Fax: 415.477.2783 | [jj@sff.org](mailto:jj@sff.org) | [www.sff.org](http://www.sff.org)

---

**From:** Dr John Owsley [<mailto:owsley@drjohnowsley.com>]  
**Sent:** Wednesday, April 14, 2010 2:24 PM  
**To:** Joshua Jones  
**Cc:** katherine.miller@sfgov.org  
**Subject:**

Dear Mr. Jones,

This letter is to authorize you to transfer the amount of \$52,355.57 from the Back on Track Fund of the San Francisco Foundation payable to:

San Francisco District Attorney's Office  
Attn: Kathryn W. Miller  
850 Bryant St. Room #322  
San Francisco, CA 94103

This transfer depletes the Back on Track Fund and accordingly I direct you to close both accounts of the Back on Track Fund of the San Francisco Foundation.

I appreciate the efforts of the foundation on behalf of the Back on Track Fund and look forward to working with you again sometime in the future.

Sincerely,

John Q. Owsley, M.D., FACS

Please consider the environment before printing this email.

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**Miller, Katherine (DAT)**

---

**From:** Dr John Owsley  
**Sent:** Wednesday, April 14, 2010 2:19 PM  
**To:** jxj@sff.org  
**Cc:** katherine.miller@sfgov.org

Dear Mr. Jones,

This letter is to authorize you to transfer the amount of \$52,355.57 from the Back on Track Fund of the San Francisco Foundation payable to:

San Francisco District Attorney's Office

Attn: Kathryn W. Miller

850 Bryant St. Room #322

San Francisco, CA 94103

This transfer depletes the Back on Track Fund and accordingly I direct you to close both accounts of the Back on Track Fund of the San Francisco Foundation.

I appreciate the efforts of the foundation on behalf of the Back on Track Fund and look forward to working with you again sometime in the future.

Sincerely,

John Q. Owsley, M.D., FACS

**Miller, Katherine (DAT)**

---

**From:** Ranon Ross  
**Sent:** Tuesday, April 13, 2010 12:17 PM  
**To:** Katherine Miller  
**Subject:** Fw: Back on Track

can you call her?

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: [ranon.ross@sfgov.org](mailto:ranon.ross@sfgov.org)  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  
415-756-1751- Cell

----- Forwarded by Ranon Ross/DA/SFGOV on 04/13/2010 12:18 PM -----

"Janet Levy"  
<[j.levy@mindspring.com](mailto:j.levy@mindspring.com)>      Toranon.ross@sfgov.org  
  
04/13/2010 12:16 PM      cc  
  

Please respond to <a href="mailto:j.levy@mindspring.com">j.levy@mindspring.com</a>	SubjectBack on Track
---	----------------------

I'm a consultant for the Annie E. Casey Foundation. As you may know, Casey invested in Back on Track's predecessor, Street to Work. The story about this investment and the evolution to Back on Track is on the Foundation's website at  
[http://www.aecf.org/MajorInitiatives/MoreCaseyInitiatives/ProgramProfiles/~/\\_media/PDFFiles/STREET2.pdf](http://www.aecf.org/MajorInitiatives/MoreCaseyInitiatives/ProgramProfiles/~/_media/PDFFiles/STREET2.pdf).

We heard the exciting news about passage of A.B. 750 to take Back on Track statewide and want to update the profile to reflect this latest development. To do that, I have a few questions that should take no more than about 10 minutes. Is there a convenient time for us to talk, so that I can get this current information? I'm pretty flexible this week, anytime between 9:00 and 5:00 your time.

I can be reached to confirm a time when I might call you (and the phone number) or for questions at this email address or at (301) 365-2344.

Thanks in advance for your help,

Janet Levy  
[j.levy@mindspring.com](mailto:j.levy@mindspring.com)

**Miller, Katherine (DAT)**

---

**From:** Sharon Owsley/DA/SFGOV  
**Sent:** Monday, April 12, 2010 12:08 PM  
**To:** Ranon Ross  
**Subject:** [REDACTED]

Hi RR

I cannot find this file and it is set for px.

are you in today? if so, please look and if you don't have it please get me court number, lab number and police incident number.

It is set for px. and I need to prep the px calendar for tomorrow.

Thanks  
sharon



## Miller, Katherine (DAT)

---

**From:** Joanna Hernandez  
**Sent:** Friday, April 09, 2010 9:30 AM  
**To:** Sharon Owsley; Carlos Serrano-Quan  
**Cc:** Katherine Miller; Ranon Ross  
**Subject:** RE: court reports

Hello team,

Dario sent the report out on Monday because I made changes to the reports. I apologize for not sending the reports on Friday. I was the one who told Dario not to send them till Monday because I wanted to look over them.

I think the best thing to do is to have a DA representative be here every Monday morning to approve the reports. I don't think I should be the one signing off on reports when the approval comes from eh DA's office anyway. Please let me know what you all think. I think we talked about this before and I think its time it visit it again.

Thank you

Joanna Hernandez

-----Original Message-----

From: Sharon Owsley [mailto:Sharon.Owsley@sfgov.org]  
Sent: Wednesday, April 07, 2010 3:46 PM  
To: Carlos Serrano-Quan  
Cc: Katherine Miller; Ranon Ross; Joanna Hernandez  
Subject: court reports

Hello Carlos,

I don't know where the confusion lies with the timing of court reports,  
but  
the following is my recollection.

I did not receive any of Dario's out of compliance reports until the  
afternoon of Monday, April 5th. When I spoke to Dario he told me that  
Friday had been a busy day and that Monday morning he was involved in  
other  
matters, among them the FSA meeting.

Let's return to the original deadline, unless there is an emergency  
that  
interferes. Both Ranon and I are often covering different court matters  
and can't always be flexible around the time available for reviewing  
reports.

If there is something more I need to know, please email me. I know we  
are  
all working hard to keep things moving smoothly.

Thank you  
Sharon

**Miller, Katherine (DAT)**

---

**From:** Sharon Owsley/DA/SFGOV  
**Sent:** Wednesday, April 07, 2010 3:46 PM  
**To:** Carlos Serrano-Quan  
**Cc:** Katherine Miller; Ranon Ross; jhernandez@sfgoodwill.org  
**Subject:** court reports

Hello Carlos,

I don't know where the confusion lies with the timing of court reports, but the following is my recollection.

I did not receive any of Dario's out of compliance reports until the afternoon of Monday, April 5th. When I spoke to Dario he told me that Friday had been a busy day and that Monday morning he was involved in other matters, among them the FSA meeting.

Let's return to the original deadline, unless there is an emergency that interferes. Both Ranon and I are often covering different court matters and can't always be flexible around the time available for reviewing reports.

If there is something more I need to know, please email me. I know we are all working hard to keep things moving smoothly.

Thank you  
Sharon

## Miller, Katherine (DAT)

---

**From:** Dario Sanchez  
**Sent:** Wednesday, April 07, 2010 2:39 PM  
**To:** Lacap, Filomeno; Lauren Bell  
**Cc:** Joanna Hernandez; Katherine Miller; Ranon Ross; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Thank you everybody for all your help. I will let [REDACTED] know all the pertinent information and dates. I will be sending the application this afternoon.

Dario Sanchez Jr.  
Back On Track---Criminal Justice Specialist  
Goodwill Industries of San Francisco, San Mateo, and Marin Counties  
1663 Mission Street, Suite 460  
San Francisco CA, 94103  
(415) 575-4504 Direct  
(415) 575-4500 Main  
(415) 575-4545 Fax  
dsanchez@goodwill.org  
SFGOODWIL.ORG

---

**From:** Lacap, Filomeno [mailto:FLacap@academyart.edu]  
**Sent:** Wednesday, April 07, 2010 2:08 PM  
**To:** Lauren Bell  
**Cc:** Dario Sanchez; Joanna Hernandez; Katherine Miller; Ranon Ross; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Actually, there's an Orientation and a Final Exhibition.

The Orientation is on Saturday, June 26<sup>th</sup> (mandatory for scholarship recipients and supplies will be distributed on this day) and the Final Exhibition is on Saturday, August 7<sup>th</sup> (students display final projects and receive completion certificates). Details for these events will be sent out as we approach each date.

Fil Lacap  
Pre-College Program Manager  
Academy of Art University  
79 New Montgomery  
San Francisco, CA 94105  
P:(415) 618-6217  
Toll Free: 1-800-544-2787 Ext. 6217  
F:(415) 618-6287  
[flacap@academyart.edu](mailto:flacap@academyart.edu)  
[www.academyart.edu](http://www.academyart.edu)  
[http://www.academyart.edu/campus\\_and\\_facilities\\_tour.html](http://www.academyart.edu/campus_and_facilities_tour.html)

---

**From:** Lauren Bell [mailto:Lauren.Bell@sfgov.org]  
**Sent:** Wednesday, April 07, 2010 2:02 PM  
**To:** Lacap, Filomeno  
**Cc:** Dario Sanchez; Joanna Hernandez; Katherine Miller; Ranon Ross; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Thanks again, Fill!

Also, is there any kind of a closing ceremony for the pre-college summer art program?

Take care,

Lauren

---

Lauren Bell, MPA  
Community Initiatives Director  
Office Of The District Attorney Kamala D. Harris  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
Ph: (415) 553-4919  
Fax: (415) 553-9700  
Email: lauren.bell@sfgov.org

---

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---

"Lacap, Filomeno" <FLacap@academyart.edu>

04/07/2010 01:56 PM

To "Lauren Bell" <Lauren.Bell@sfgov.org>

cc "Dario Sanchez" <dsanchez@sfgoodwill.org>, "Joanna Hernandez" <JHernandez@sfgoodwill.org>, "Katherine Miller" <katherine.miller@sfgov.org>, "Ranon Ross" <Ranon.Ross@sfgov.org>, "Sharon Owsley" <Sharon.Owsley@sfgov.org>

Subject RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Hi,

I verified with Rebecca and she informed me that the class supplies are also covered. All we need is the application and the signed contract. Once registered, he will receive his class schedule and additional summer information in the mail. Let me know if you have any questions.

Thanks,

Fill Lacap  
Pre-College Program Manager  
Academy of Art University  
79 New Montgomery  
San Francisco, CA 94105  
P:(415) 618-6217  
Toll Free: 1-800-544-2787 Ext. 6217  
F:(415) 618-6287  
[flacap@academyart.edu](mailto:flacap@academyart.edu)  
[www.academyart.edu](http://www.academyart.edu)  
[http://www.academyart.edu/campus\\_and\\_facilities\\_tour.html](http://www.academyart.edu/campus_and_facilities_tour.html)

---

**From:** Lauren Bell [mailto:Lauren.Bell@sfgov.org]  
**Sent:** Wednesday, April 07, 2010 1:39 PM  
**To:** Lacap, Filomeno  
**Cc:** Dario Sanchez; Joanna Hernandez; Katherine Miller; Ranon Ross; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Hi Fil,

Thanks so much for this information. Let's loop back with Rebecca regarding supplies. I was told that President Stephens had graciously offered to also cover all class supplies.

My apologies if I misunderstood.

Best,

Lauren

---

Lauren Bell, MPA  
Community Initiatives Director  
Office Of The District Attorney Kamala D. Harris  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
Ph: (415) 553-4919  
Fax: (415) 553-9700  
Email: lauren.bell@sfgov.org

---

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---

"Lacap, Filomeno"  
<FLacap@academyart.edu>

04/07/2010 01:36 PM

To "Dario Sanchez" <dsanchez@sfgoodwill.org>, "Lauren Bell" <Lauren.Bell@sfgov.org>  
cc "Joanna Hernandez" <JHernandez@sfgoodwill.org>, "Ranon Ross" <Ranon.Ross@sfgov.org>, "Katherine Miller" <katherine.miller@sfgov.org>, "Sharon Owsley" <Sharon.Owsley@sfgov.org>  
Subject RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Hi Dario,

We are looking forward to having [REDACTED] participate in our program. The \$525 application fee will be waived, but he will need to purchase class supplies. Class supplies information can be found here:

[http://www.utrechtart.com/schools/dsp\\_viewkits.cfm?schoolID=116](http://www.utrechtart.com/schools/dsp_viewkits.cfm?schoolID=116)

You can fax or mail the application, but we also need the attached contract for success signed as well. Our mailing address is below and the fax number is 415-618-6287.

Please note the semester begins on Monday June 28<sup>th</sup> and ends on August 6<sup>th</sup>. All classes meet either Monday/Thursday or Tuesday/Friday and are graded pass/no pass. Students are graded on attendance, class participation, and their final projects. Students that have 2 or more unexcused absences can be withdrawn from class or receive a no pass.

If you have any other questions, please let me know.

Thanks,

Fil Lacap  
Pre-College Program Manager  
Academy of Art University  
79 New Montgomery  
San Francisco, CA 94105  
P:(415) 618-6217  
Toll Free: 1-800-544-2787 Ext. 6217  
F:(415) 618-6287  
[flacap@academyart.edu](mailto:flacap@academyart.edu)  
[www.academyart.edu](http://www.academyart.edu)  
[http://www.academyart.edu/campus\\_and\\_facilities\\_tour.html](http://www.academyart.edu/campus_and_facilities_tour.html)

---

**From:** Dario Sanchez [mailto:[dsanchez@sfgoodwill.org](mailto:dsanchez@sfgoodwill.org)]  
**Sent:** Wednesday, April 07, 2010 12:56 PM  
**To:** Lacap, Filomeno; Lauren Bell  
**Cc:** Joanna Hernandez; Ranon Ross; Katherine Miller; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Hi Mr. Lacap,

Let me formerly introduce myself, my name is Dario Sanchez and I am [REDACTED]'s Criminal Justice Specialist. I just met with him, and let me begin by informing you that he is very excited about the program. He also wanted me to thank you for the opportunity you are giving him to be a part of the Pre-College program. I had him fill out the application and pick his classes, so now my question is this. Do I fax over the application, or do I mail it as it says to the 79 new Montgomery address? I would also like some clarification on the \$25.00 administration fee that is asked for when submitting the application. In [REDACTED] case is that fee waived, modified, or how does it work?

Thank You,

Dario Sanchez Jr.  
Back On Track---Criminal Justice Specialist  
Goodwill Industries of San Francisco, San Mateo, and Marin Counties  
1663 Mission Street, Suite 460  
San Francisco CA, 94103  
(415) 575-4504 Direct  
(415) 575-4500 Main  
(415) 575-4545 Fax

dsanchez@goodwill.org  
SFGOODWIL.ORG

**From:** Lacap, Filomeno [mailto:FLacap@academyart.edu]  
**Sent:** Wednesday, April 07, 2010 8:59 AM  
**To:** Lauren Bell; Dario Sanchez  
**Cc:** Joanna Hernandez; Ranon Ross; Katherine Miller; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Hi,

Here's my contact information and attached is a link to the Pre-College Summer 2010 application. The semester begins on June 28<sup>th</sup>. Please let me know if you have any questions.

<http://www.academyart.edu/assets/pdf/PreCollegeBrochure.pdf>

Thanks,

Fil Lacap  
Pre-College Program Manager  
Academy of Art University  
79 New Montgomery  
San Francisco, CA 94105  
P:(415) 618-6217  
Toll Free: 1-800-544-2787 Ext. 6217  
F:(415) 618-6287  
[flacap@academyart.edu](mailto:flacap@academyart.edu)  
[www.academyart.edu](http://www.academyart.edu)  
[http://www.academyart.edu/campus\\_and\\_facilities\\_tour.html](http://www.academyart.edu/campus_and_facilities_tour.html)

---

**From:** Delgado, Rebecca  
**Sent:** Tuesday, April 06, 2010 5:43 PM  
**To:** 'Lauren Bell'; dsanchez@sfgoodwill.org; Lacap, Filomeno  
**Cc:** jhernandez@sfgoodwill.org; Ranon Ross; Katherine Miller; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Dear Lauren, Dario & Fil,  
I have replied to all and included Fil Lacap on this email. Fil will be your contact person at the Academy of Art University to get your participant enrolled in the Pre-College Summer Program. He will be responding to this email to provide you with his contact information.

Please keep me posted and should you have any questions, please do not hesitate to contact me.

Best,

*Rebecca Delgado Rottman*  
Vice President  
Community & Government Relations  
Academy of Art University



79 New Montgomery Street,  
San Francisco, CA 94105  
Toll Free Number: 1-800-544-2787 ext. 6475  
[www.academyart.edu](http://www.academyart.edu)

---

**From:** Lauren Bell [mailto:Lauren.Bell@sfgov.org]  
**Sent:** Wednesday, March 31, 2010 2:13 PM  
**To:** Delgado, Rebecca; dsanchez@sfgoodwill.org  
**Cc:** jhernandez@sfgoodwill.org; Ranon Ross; Katherine Miller; Sharon Owsley  
**Subject:** SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Hi Rebecca,

As I mentioned on the phone, Back on Track has identified a participant that demonstrates strong artistic interests for the Pre-College Summer Program.

This email serves as an introduction between you and Dario Sanchez, a Back on Track Criminal Justice Specialist who is working with the interested participant. Dario will be the primary liaison between this specific participant and the Academy of Art.

Please respond to all and let us know what is the first step we should take.

Thanks again to the Academy of Art for making such an amazing educational opportunity available to Back on Track participants. We are very excited about this continuing partnership.

Best,

Lauren Bell

---

Lauren Bell, MPA  
Community Initiatives Director  
Office Of The District Attorney Kamala D. Harris  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
Ph: (415) 553-4919  
Fax: (415) 553-9700  
Email: [lauren.bell@sfgov.org](mailto:lauren.bell@sfgov.org)

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---

## Miller, Katherine (DAT)

---

**From:** Carlos Serrano-Quan  
**Sent:** Wednesday, April 07, 2010 2:27 PM  
**To:** Katherine Miller  
**Cc:** Sharon Owsley  
**Subject:** Friday's Court reports  
**Attachments:** [REDACTED] Court Report 04-06-10.docx; [REDACTED] Court Report 04-06-10.docx; [REDACTED] Court Report 04-06-10.doc; Ademdum report 04-06-10.docx

Hi Katy & Sharon,

I looked into the issue of the court reports that should have been sent out by Friday. Here is Joanna's responses below. Sorry for any inconvenience this may have caused.

---

**From:** Joanna Hernandez  
**Sent:** Tuesday, April 06, 2010 11:28 AM  
**To:** Carlos Serrano-Quan  
**Cc:** Sharon Owsley  
**Subject:** FW: re: Out of compliance: [REDACTED]

Carlos,

We did send the reports on Friday. Dario had three compliant reports that I changed to non compliant yesterday afternoon. They were very minor regarding phone check in. Please look at Sonia's date stamp.

Thank you,

*Joanna Hernandez*

Back on Track ~ Criminal Justice Manager  
Goodwill Industries of San Francisco, San Mateo and Marin Counties  
1663 Mission Street, Suite 460  
San Francisco, CA 94103  
(415) 575-2190 Direct  
(415) 575-4500 Main  
(415) 575-4545 Fax  
<http://www.sfgoodwill.org>  
Email: [jhernandez@sfgoodwill.org](mailto:jhernandez@sfgoodwill.org)

We create solutions to poverty through the businesses we operate.

---

**From:** Sonia Worley  
**Sent:** Friday, April 02, 2010 4:23 PM  
**To:** Sharon Owsley; Ranon Ross  
**Cc:** Joanna Hernandez  
**Subject:** re: Out of compliance: [REDACTED]

*Sonia Worley*

***Back on Track ~ Criminal Justice Specialist***

Goodwill Industries of San Francisco, San Mateo and Marin Counties

1663 Mission Street, Suite 460

San Francisco, CA 94103

(415) 575-4509 Direct

(415) 575-4500 Main

(415) 575-4545 Fax

[sworley@sfgoodwill.org](mailto:sworley@sfgoodwill.org) Email

<http://www.sfgoodwill.org>

We create solutions to poverty through the businesses we operate.

**Miller, Katherine (DAT)**

---

**From:** Lacap, Filomeno  
**Sent:** Wednesday, April 07, 2010 2:07 PM  
**To:** Lauren Bell  
**Cc:** Dario Sanchez; Joanna Hernandez; Katherine Miller; Ranon Ross; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Actually, there's an Orientation and a Final Exhibition.

The Orientation is on Saturday, June 26<sup>th</sup> (mandatory for scholarship recipients and supplies will be distributed on this day) and the Final Exhibition is on Saturday, August 7<sup>th</sup> (students display final projects and receive completion certificates). Details for these events will be sent out as we approach each date.

Fil Lacap  
Pre-College Program Manager  
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P:(415) 618-6217  
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F:(415) 618-6287  
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[www.academyart.edu](http://www.academyart.edu)  
[http://www.academyart.edu/campus\\_and\\_facilities\\_tour.html](http://www.academyart.edu/campus_and_facilities_tour.html)

---

**From:** Lauren Bell [mailto:Lauren.Bell@sfgov.org]  
**Sent:** Wednesday, April 07, 2010 2:02 PM  
**To:** Lacap, Filomeno  
**Cc:** Dario Sanchez; Joanna Hernandez; Katherine Miller; Ranon Ross; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Thanks again, Fil!

Also, is there any kind of a closing ceremony for the pre-college summer art program?

Take care,

Lauren

---

Lauren Bell, MPA  
Community Initiatives Director  
Office Of The District Attorney Kamala D. Harris  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
Ph: (415) 553-4919  
Fax: (415) 553-9700  
Email: [lauren.bell@sfgov.org](mailto:lauren.bell@sfgov.org)

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message from your email system.

"Lacap, Filomeno" <FLacap@academyart.edu>

04/07/2010 01:56 PM

To "Lauren Bell" <Lauren.Bell@sfgov.org>

cc "Dario Sanchez" <dsanchez@sfgoodwill.org>, "Joanna Hernandez" <JHernandez@sfgoodwill.org>, "Katherine Miller" <katherine.miller@sfgov.org>, "Ranon Ross" <Ranon.Ross@sfgov.org>, "Sharon Owsley" <Sharon.Owsley@sfgov.org>

Subject RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Hi,

I verified with Rebecca and she informed me that the class supplies are also covered. All we need is the application and the signed contract. Once registered, he will receive his class schedule and additional summer information in the mail. Let me know if you have any questions.

Thanks,

Fil Lacap  
Pre-College Program Manager  
Academy of Art University  
79 New Montgomery  
San Francisco, CA 94105  
P:(415) 618-6217  
Toll Free: 1-800-544-2787 Ext. 6217  
F:(415) 618-6287  
[flacap@academyart.edu](mailto:flacap@academyart.edu)  
[www.academyart.edu](http://www.academyart.edu)  
[http://www.academyart.edu/campus\\_and\\_facilities\\_tour.html](http://www.academyart.edu/campus_and_facilities_tour.html)

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**From:** Lauren Bell [mailto:Lauren.Bell@sfgov.org]

**Sent:** Wednesday, April 07, 2010 1:39 PM

**To:** Lacap, Filomeno

**Cc:** Dario Sanchez; Joanna Hernandez; Katherine Miller; Ranon Ross; Sharon Owsley

**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

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Best,

Lauren

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Lauren Bell, MPA  
Community Initiatives Director  
Office Of The District Attorney Kamala D. Harris

850 Bryant Street, Room 322  
San Francisco, CA 94103  
Ph: (415) 553-4919  
Fax: (415) 553-9700  
Email: lauren.bell@sfgov.org

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"Lacap, Filomeno"  
<FLacap@academyart.edu>

04/07/2010 01:36 PM

To "Dario Sanchez" <dsanchez@sfgoodwill.org>, "Lauren Bell" <Lauren.Bell@sfgov.org>  
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Thank You,

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(415) 575-4500 Main  
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**Sent:** Tuesday, April 06, 2010 5:43 PM  
**To:** 'Lauren Bell'; [dsanchez@sfgoodwill.org](mailto:dsanchez@sfgoodwill.org); Lacap, Filomeno  
**Cc:** [jhernandez@sfgoodwill.org](mailto:jhernandez@sfgoodwill.org); Ranon Ross; Katherine Miller; Sharon Owsley  
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Dear Lauren, Dario & Fil,  
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Please keep me posted and should you have any questions, please do not hesitate to contact me.

Best,

*Rebecca Delgado Rottman*  
Vice President  
Community & Government Relations  
Academy of Art University  
79 New Montgomery Street,  
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Toll Free Number: 1-800-544-2787 ext. 6475  
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**Sent:** Wednesday, March 31, 2010 2:13 PM  
**To:** Delgado, Rebecca; [dsanchez@sfgoodwill.org](mailto:dsanchez@sfgoodwill.org)  
**Cc:** [jhernandez@sfgoodwill.org](mailto:jhernandez@sfgoodwill.org); Ranon Ross; Katherine Miller; Sharon Owsley  
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## Miller, Katherine (DAT)

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**Sent:** Wednesday, April 07, 2010 2:00 PM  
**To:** Lacap, Filomeno  
**Cc:** Dario Sanchez; Joanna Hernandez; Katherine Miller; Ranon Ross; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Thanks again, Fill

Also, is there any kind of a closing ceremony for the pre-college summer art program?

Take care,

Lauren

---

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**Miller, Katherine (DAT)**

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[http://www.academyart.edu/campus\\_and\\_facilities\\_tour.html](http://www.academyart.edu/campus_and_facilities_tour.html)

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**From:** Delgado, Rebecca  
**Sent:** Tuesday, April 06, 2010 5:43 PM  
**To:** 'Lauren Bell'; dsanchez@sfgoodwill.org; Lacap, Filomeno

**Cc:** jhernandez@sfgoodwill.org; Ranon Ross; Katherine Miller; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Dear Lauren, Dario & Fil,

I have replied to all and included Fil Lacap on this email. Fil will be your contact person at the Academy of Art University to get your participant enrolled in the Pre-College Summer Program. He will be responding to this email to provide you with his contact information.

Please keep me posted and should you have any questions, please do not hesitate to contact me.

Best,

*Rebecca Delgado Rottman*

*Vice President*

*Community & Government Relations*

*Academy of Art University*

*79 New Montgomery Street,*

*San Francisco, CA 94105*

*Toll Free Number: 1-800-544-2787 ext. 6475*

*[www.academyart.edu](http://www.academyart.edu)*

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**From:** Lauren Bell [mailto:Lauren.Bell@sfgov.org]  
**Sent:** Wednesday, March 31, 2010 2:13 PM  
**To:** Delgado, Rebecca; dsanchez@sfgoodwill.org  
**Cc:** jhernandez@sfgoodwill.org; Ranon Ross; Katherine Miller; Sharon Owsley  
**Subject:** SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

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Best,

Lauren Bell

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Lauren Bell, MPA  
Community Initiatives Director  
Office Of The District Attorney Kamala D. Harris  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
Ph: (415) 553-4919  
Fax: (415) 553-9700  
Email: [lauren.bell@sfgov.org](mailto:lauren.bell@sfgov.org)

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---

## Miller, Katherine (DAT)

---

**From:** Lauren Bell/DA/SFGOV  
**Sent:** Wednesday, April 07, 2010 1:38 PM  
**To:** Lacap, Filomeno  
**Cc:** Dario Sanchez; Joanna Hernandez; Katherine Miller; Ranon Ross; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program  
**Attachments:** Contract for Success.doc

Hi Fil,

Thanks so much for this information. Let's loop back with Rebecca regarding supplies. I was told that President Stephens had graciously offered to also cover all class supplies.

My apologies if I misunderstood.

Best,

Lauren

---

Lauren Bell, MPA  
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"Lacap, Filomeno" <FLacap@academyart.edu>

04/07/2010 01:36 PM

To: "Dario Sanchez" <dsanchez@sfgoodwill.org>, "Lauren Bell"  
<Lauren.Bell@sfgov.org>

cc: "Joanna Hernandez" <JHernandez@sfgoodwill.org>, "Ranon Ross"  
<Ranon.Ross@sfgov.org>, "Katherine Miller" <katherine.miller@sfgov.org>, "Sharon  
Owsley" <Sharon.Owsley@sfgov.org>

Subject RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Hi Dario,

We are looking forward to having [REDACTED] participate in our program. The \$525 application fee will be waived, but he will need to purchase class supplies. Class supplies information can be found here:

[http://www.utrechtart.com/schools/dsp\\_viewkits.cfm?schoolID=116](http://www.utrechtart.com/schools/dsp_viewkits.cfm?schoolID=116)

You can fax or mail the application, but we also need the attached contract for success signed as well. Our mailing address is below and the fax number is 415-618-6287.

Please note the semester begins on Monday June 28<sup>th</sup> and ends on August 6<sup>th</sup>. All classes meet either Monday/Thursday or Tuesday/Friday and are graded pass/no pass. Students are graded on attendance, class participation, and their final projects. Students that have 2 or more unexcused absences can be withdrawn from class or receive a no pass.

If you have any other questions, please let me know.



Thanks,

Fil Lacap  
Pre-College Program Manager  
Academy of Art University  
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**From:** Dario Sanchez [mailto:[dsanchez@sfgoodwill.org](mailto:dsanchez@sfgoodwill.org)]  
**Sent:** Wednesday, April 07, 2010 12:56 PM  
**To:** Lacap, Filomeno; Lauren Bell  
**Cc:** Joanna Hernandez; Ranon Ross; Katherine Miller; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

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Thank You,

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Goodwill Industries of San Francisco, San Mateo, and Marin Counties  
1663 Mission Street, Suite 460  
San Francisco CA, 94103  
(415) 575-4504 Direct  
(415) 575-4500 Main  
(415) 575-4545 Fax  
[dsanchez@goodwill.org](mailto:dsanchez@goodwill.org)  
SFGOODWIL.ORG

**From:** Lacap, Filomeno [mailto:FLacap@academyart.edu]  
**Sent:** Wednesday, April 07, 2010 8:59 AM  
**To:** Lauren Bell; Dario Sanchez  
**Cc:** Joanna Hernandez; Ranon Ross; Katherine Miller; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

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**To:** Delgado, Rebecca; dsanchez@sfgoodwill.org  
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## Miller, Katherine (DAT)

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**Cc:** Joanna Hernandez; Ranon Ross; Katherine Miller; Sharon Owsley  
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If you have any other questions, please let me know.

Thanks,

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**Sent:** Wednesday, April 07, 2010 12:56 PM  
**To:** Lacap, Filomeno; Lauren Bell  
**Cc:** Joanna Hernandez; Ranon Ross; Katherine Miller; Sharon Owsley  
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**Sent:** Wednesday, March 31, 2010 2:13 PM

**To:** Delgado, Rebecca; dsanchez@sfgoodwill.org

**Cc:** jhernandez@sfgoodwill.org; Ranon Ross; Katherine Miller; Sharon Owsley

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Lauren Bell, MPA

Community Initiatives Director

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## Miller, Katherine (DAT)

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**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Dear Lauren, Dario & Fil,  
I have replied to all and included Fil Lacap on this email. Fil will be your contact person at the Academy of Art University to get your participant enrolled in the Pre-College Summer Program. He will be responding to this email to provide you with his contact information.

Please keep me posted and should you have any questions, please do not hesitate to contact me.

Best,

*Rebecca Delgado Rottman*

*Vice President  
Community & Government Relations  
Academy of Art University  
79 New Montgomery Street,  
San Francisco, CA 94105  
Toll Free Number: 1-800-544-2787 ext. 6475  
[www.academyart.edu](http://www.academyart.edu)*

---

**From:** Lauren Bell [mailto:Lauren.Bell@sfgov.org]  
**Sent:** Wednesday, March 31, 2010 2:13 PM  
**To:** Delgado, Rebecca; dsanchez@sfgoodwill.org  
**Cc:** jhernandez@sfgoodwill.org; Ranon Ross; Katherine Miller; Sharon Owsley  
**Subject:** SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Hi Rebecca,

As I mentioned on the phone, Back on Track has identified a participant that demonstrates strong artistic interests for the Pre-College Summer Program.

This email serves as an introduction between you and Dario Sanchez, a Back on Track Criminal Justice Specialist who is working with the interested participant. Dario will be the primary liaison between this specific participant and the Academy of Art.

Please respond to all and let us know what is the first step we should take.

Thanks again to the Academy of Art for making such an amazing educational opportunity available to Back on Track participants. We are very excited about this continuing partnership.

Best,

Lauren Bell

---

Lauren Bell, MPA

Community Initiatives Director  
Office Of The District Attorney Kamala D. Harris  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
Ph: (415) 553-4919  
Fax: (415) 553-9700  
Email: lauren.bell@sfgov.org

---

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**Miller, Katherine (DAT)**

---

**From:** Sharon Owsley/DA/SFGOV  
**Sent:** Tuesday, April 06, 2010 8:32 AM  
**To:** Ranon Ross; Katherine Miller  
**Subject:** court reports

Hi Ranon and Kati

Ranon - can you review the court reports this morning from Dario. I did not have time to review them - they came in yesterday afternoon. '

Kati was going to speak to Carlos about this. We need them on Friday - no delays. Especially now that i am covering Mis. Calendar and Preliminary Hearing calendars during what may be an ongoing need for the office.

Thanks  
Sharon

**Miller, Katherine (DAT)**

---

**From:** Delgado, Rebecca  
**Sent:** Friday, April 02, 2010 8:14 PM  
**To:** 'Lauren Bell'; dsanchez@sfgoodwill.org  
**Cc:** jhernandez@sfgoodwill.org; Ranon Ross; Katherine Miller; Sharon Owsley  
**Subject:** RE: SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

I will send all pertinent information and instructions this week.

Have a good Easter y'all.

*Rebecca Delgado Rottman*

*Vice President  
Community & Government Relations  
Academy of Art University  
79 New Montgomery Street  
San Francisco, CA 94105  
Toll Free Number: 1-800-544-2787 ext. 6475  
[www.academyart.edu](http://www.academyart.edu)*

---

**From:** Lauren Bell [mailto:Lauren.Bell@sfgov.org]  
**Sent:** Wednesday, March 31, 2010 2:13 PM  
**To:** Delgado, Rebecca; dsanchez@sfgoodwill.org  
**Cc:** jhernandez@sfgoodwill.org; Ranon Ross; Katherine Miller; Sharon Owsley  
**Subject:** SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Hi Rebecca,

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Best,

Lauren Bell

---

Lauren Bell, MPA  
Community Initiatives Director  
Office Of The District Attorney Kamala D. Harris  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
Ph: (415) 553-4919

Fax: (415) 553-9700  
Email: [lauren.bell@sfgov.org](mailto:lauren.bell@sfgov.org)

---

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---

**Miller, Katherine (DAT)**

---

**From:** Lauren Bell/DA/SFGOV  
**Sent:** Wednesday, March 31, 2010 2:13 PM  
**To:** RDelgado@academyart.edu; dsanchez@sfgoodwill.org  
**Cc:** jhernandez@sfgoodwill.org; Ranon Ross; Katherine Miller; Sharon Owsley/DA/SFGOV  
**Subject:** SFDA/Back on Track Referral to the AAU Pre-College Summer Art Program

Hi Rebecca,

As I mentioned on the phone, Back on Track has identified a participant that demonstrates strong artistic interests for the Pre-College Summer Program.

This email serves as an introduction between you and Dario Sanchez, a Back on Track Criminal Justice Specialist who is working with the interested participant. Dario will be the primary liaison between this specific participant and the Academy of Art.

Please respond to all and let us know what is the first step we should take.

Thanks again to the Academy of Art for making such an amazing educational opportunity available to Back on Track participants. We are very excited about this continuing partnership.

Best,

Lauren Bell

---

Lauren Bell, MPA  
Community Initiatives Director  
Office Of The District Attorney Kamala D. Harris  
850 Bryant Street, Room 322  
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---

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## Miller, Katherine (DAT)

---

**From:** Joshua Jones  
**Sent:** Thursday, March 25, 2010 1:23 PM  
**To:** Katherine Miller  
**Subject:** RE: Back on Track - Schwab Donor Advised Fund 8173

Katherine,

Thanks so much for your email.

Unfortunately, we can only provide fund information to listed fund advisors.

One of the fund advisors can give you access to this information but they'd need to contact the Foundation in order to grant access to fund detail.

Feel free to contact me with any other questions.

Best regards,  
Joshua

JOSHUA DAVID JONES  
Philanthropic Services Assistant  
THE SAN FRANCISCO FOUNDATION  
225 Bush Street, Suite 500 | San Francisco, CA 94104  
Tel: 415.733.8587 | Fax: 415.477.2783 | [jxj@sff.org](mailto:jxj@sff.org) | [www.sff.org](http://www.sff.org)

-----Original Message-----

From: Katherine Miller [<mailto:katherine.miller@sfgov.org>]  
Sent: Wednesday, March 24, 2010 3:56 PM  
To: Joshua Jones  
Subject: Back on Track - Schwab Donor Advised Fund 8173

Hi Joshua,

I currently oversee District Attorney Kamala Harris's Back on Track program, and am preparing to submit a new request to the above-referenced Back on Track Donor Advised Fund. Would you please tell me the current fund balance?

Thanks very much,  
Katy

Katherine Weinstein Miller  
San Francisco District Attorney's Office  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
P: (415) 553-1110

F: (415) 553-9700

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**Miller, Katherine (DAT)**

---

**From:** Rafael Vizcarra  
**Sent:** Wednesday, March 24, 2010 3:33 PM  
**To:** Sheila Arcelona; Katherine Miller; Albert Felipe  
**Subject:** BOT invoices for January & February 2010  
**Attachments:** BOT invoices for Jan & Feb 2010.xls; BOT Albert Felipe salary breakdown Jan 2010.pdf; BOT Albert Felipe salary breakdown Feb 2010.pdf

Hi Katherine,

Attached, please find our invoice for January & February 2010.

Please let me know if you need any further information.

Thank you so much,

Rafi Vizcarra  
Accounting Mgr.  
415-503-4170 off  
415-503-0970 fax

**Miller, Katherine (DAT)**

---

**From:** Fain, Terry  
**Sent:** Tuesday, March 16, 2010 12:46 PM  
**To:** Sean Myers  
**Cc:** Katherine Miller; Susan Turner  
**Subject:** RE: CII Numbers Question

Sounds great, Sean. Thanks.

- Terry -

---

**From:** Sean Myers [mailto: [REDACTED]]  
**Sent:** Tuesday, March 16, 2010 10:57 AM  
**To:** Fain, Terry  
**Cc:** Katherine Miller; Susan Turner  
**Subject:** Re: CII Numbers Question

Hey Terry,

Thanks for the congratulations! Yeah, I am super excited about attending in the fall. Susan wrote me a great recommendation (I'm sure) and I managed to get into my first choice school!

I can get those CII numbers, definitely, and it is relatively easy from what I remember. It shouldn't take too long either. I can get this started early next week and probably finish in a few days, time permitting. Figure two weeks from now at the latest.

Hope all is well with you and I will keep you updated on progress and pitfalls.

Best,

Sean

On Mon, Mar 15, 2010 at 3:48 PM, Fain, Terry <[fain@rand.org](mailto:fain@rand.org)> wrote:

Hi Sean -

Susan told me you got accepted at UC Davis—congratulations!!!

I'm waiting for another clearance to come through so I can get access to state-level data. Tim Silard has a contact there (I think Katy knows her also). Once the clearance comes through, we can get data by submitting CII numbers for the BOT and comparison groups. I already have CII numbers for the comparison group, but not for BOT. I think we talked about this before—I need a crosswalk between SF number and CII. You probably have to do this manually using KLETS, but hopefully it won't take terribly long—the BOT group is only about 350. We have budget to cover your time.

I figure it'll be at least another month before my clearance comes through, but I wanted to be able to hit the ground running when it does. So—will you have time available to put together this crosswalk in the next few weeks?

Thanks —

+ Terry —

---

**From:** Sean Myers [mailto: [REDACTED]]  
**Sent:** Monday, March 15, 2010 3:44 PM  
**To:** Fain, Terry  
**Cc:** Susan Turner; Katherine Miller  
**Subject:** CII Numbers Question

Hey Terry,

I heard you have been trying to reach me regarding CII numbers. I left you a voicemail, but you can call me back at 415-314-6728. I will be available all day tomorrow and anytime next week other than tuesday, but it might be harder to reach me wednesday, thursday, and friday of this week.

Best,

Sean

---

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**Miller, Katherine (DAT)**

---

**From:** Sean Myers  
**Sent:** Tuesday, March 16, 2010 11:02 AM  
**To:** Fain, Terry  
**Cc:** Katherine Miller; Susan Turner  
**Subject:** Re: CII Numbers Question

Hey Terry,

Thanks for the congratulations! Yeah, I am super excited about attending in the fall. Susan wrote me a great recommendation (I'm sure) and I managed to get into my first choice school!

I can get those CII numbers, definitely, and it is relatively easy from what I remember. It shouldn't take too long either. I can get this started early next week and probably finish in a few days, time permitting. Figure two weeks from now at the latest.

Hope all is well with you and I will keep you updated on progress and pitfalls.

Best,

Sean

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I'm waiting for another clearance to come through so I can get access to state-level data. Tim Silard has a contact there (I think Katy knows her also). Once the clearance comes through, we can get data by submitting CII numbers for the BOT and comparison groups. I already have CII numbers for the comparison group, but not for BOT. I think we talked about this before—I need a crosswalk between SF number and CII. You probably have to do this manually using KLETS, but hopefully it won't take terribly long—the BOT group is only about 350. We have budget to cover your time.

I figure it'll be at least another month before my clearance comes through, but I wanted to be able to hit the ground running when it does. So—will you have time available to put together this crosswalk in the next few weeks?

Thanks –

- Terry -

---

**From:** Sean Myers [mailto: [REDACTED]]  
**Sent:** Monday, March 15, 2010 3:44 PM  
**To:** Fain, Terry  
**Cc:** Susan Turner; Katherine Miller  
**Subject:** CII Numbers Question

Hey Terry,

I heard you have been trying to reach me regarding CII numbers. I left you a voicemail, but you can call me back at 415-314-6728. I will be available all day tomorrow and anytime next week other than tuesday, but it might be harder to reach me wednesday, thursday, and friday of this week.

Best,

Sean

---

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**Miller, Katherine (DAT)**

---

**From:** Sheila Arcelona  
**Sent:** Thursday, March 11, 2010 5:26 PM  
**To:** Katherine Miller  
**Cc:** Lauren Bell/DA/SFGOV  
**Subject:** balance

Hi Katy,

I don't see any expenditures from your earmark for BOT graduations. Only the \$1,650 that was encumbered for the video project. The \$14,086 doesn't have any expenditures against it.

Sheila Arcelona  
Finance & Administration  
San Francisco District Attorney's Office  
850 Bryant Street, Room 305  
San Francisco, CA 94103  
Desk: (415) 734-3018  
Fax: (415) 553-9700

**Miller, Katherine (DAT)**

---

**From:** Sharon Owsley/DA/SFGOV  
**Sent:** Thursday, March 11, 2010 2:43 PM  
**To:** Lenore Anderson; Katherine Miller  
**Subject:** Fw: Back on Track on the move?

Please see below.

----- Forwarded by Sharon Owsley/DA/SFGOV on 03/11/2010 02:25 PM -----

<b>Simin</b> <b>Shamji/PUBDEF/SFGOV</b>  03/11/2010 01:57 PM	ToSharon Owsley/DA/SFGOV@SFGOV, Ranon Ross/DA/SFGOV@SFGOV, Sharon Woo/DA/SFGOV@SFGOV
---	--

cc

SubjectBack on Track on the move?

Hi all-

Someone from the private bar said that his BOT case was sent to Dept. 18 three weeks from today for PR and was told that BOT cases will no longer be heard in Dept. 206.

Fact or fiction?

Cheers-  
Simin

---

SIMIN SHAMJI | Director, Specialty Courts & Reentry Programs  
Office of the Public Defender  
555 7th Street | San Francisco | California | 94103  
415 553 9316 direct  
415 553-9810 fax  
simin.shamji@sfgov.org


**Miller, Katherine (DAT)**

---

**From:** Sharon Owsley/DA/SFGOV  
**Sent:** Wednesday, March 10, 2010 11:32 AM  
**To:** Ranon Ross  
**Cc:** Lauren Bell/DA/SFGOV; Katherine Miller; Sharon Woo  
**Subject:** bot files

Hi Ranon,

Please, if you have not already done so, make a notation in each case file that the following participants received Gap gift cards in department 206, on March 9, 2010.



Goodwill will also include this information in their case notes.

Sharon



**Miller, Katherine (DAT)**

---

**From:** Ranon Ross  
**Sent:** Wednesday, March 10, 2010 9:23 AM  
**To:** Lauren Bell/DA/SFGOV; Katherine Miller  
**Cc:** Katherine Miller; Sharon Owsley/DA/SFGOV  
**Subject:** Gift Card

Good morning, All

I am not sure who is the keeper of the Gift Cards, but I would like a \$50 Gift card for a participant , who will be making a special presentation on what "BOT" means to me and how you can make it work for you. I can pickup that up today or tomorrow would be great Thanks

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: [ranon.ross@sfgov.org](mailto:ranon.ross@sfgov.org)  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  
415-756-1751- Cell

**Miller, Katherine (DAT)**

---

**From:** Sheila Arcelona  
**Sent:** Monday, March 08, 2010 3:49 PM  
**To:** Katherine Miller  
**Subject:** budget  
**Attachments:** BUDGETWORKSHEET&\_NARRATIVE-BOT.doc

Hi Katy,

Here is the original budget. In order to add Ranon I need to know his title. Are we still going to be charging your and Lauren's time to the grant as well?

*(See attached file: BUDGETWORKSHEET&\_NARRATIVE-BOT.doc)*

Sheila Arcelona  
Finance & Administration  
San Francisco District Attorney's Office  
850 Bryant Street, Room 305  
San Francisco, CA 94103  
Desk: (415) 734-3018  
Fax: (415) 553-9700

**Miller, Katherine (DAT)**

---

**From:** Rafael Vizcarra  
**Sent:** Wednesday, March 03, 2010 3:55 PM  
**To:** Katherine Miller; Yvette Robles  
**Cc:** Albert Felipe  
**Subject:** BOT invoices for Nov 09 Dec 09 Jan 10 & Feb 10  
**Attachments:** BOT invoices for Nov Dec Jan Feb.xls; BOT Albert Felipe Salary.pdf

Hi Katherine,

Here are the revised invoices for November and December 2009. I have also created the January and February 2010 invoices.

Please let me know if this meets your approval.

Thank you so much.

Rafi Vizcarra  
Accounting Mgr/HR  
415-503-4170 off  
415-503-0970 fax

## Miller, Katherine (DAT)

---

**From:** Sheila Arcelona  
**Sent:** Wednesday, March 03, 2010 11:30 AM  
**To:** Joshua Jones  
**Cc:** Katherine Miller; Lauren Bell/DA/SFGOV  
**Subject:** RE: Back on Track Fund

Thank you Joshua! I really appreciate your help with this. In future we will take note if there is not a specific time period noted in the transmittal letter.

Thanks again!

Sheila Arcelona  
Finance & Administration  
San Francisco District Attorney's Office  
850 Bryant Street, Room 305  
San Francisco, CA 94103  
Desk: (415) 734-3018  
Fax: (415) 553-9700  
✉ Joshua Jones <jxj@sff.org>

Joshua Jones  
<jxj@sff.org>

To "Sheila Arcelona" <Sheila.Arcelona@sfgov.org>

03/03/2010 10:08  
AM

cc

Subject: RE: Back on Track Fund

Sheila,

Dr. Owsley has no opposition to the District Attorney's office extending their deadline. Moving forward, it might be beneficial to inform Dr. Owsley of any deadlines on grants. If there isn't a specific time period noted on the transmittal letter, all deadlines should be decided internally in your office.

Thanks.

J O S H U A   D A V I D   J O N E S  
Philanthropic Services Assistant  
T H E   S A N   F R A N C I S C O   F O U N D A T I O N  
225 Bush Street, Suite 500 | San Francisco, CA 94104  
Tel: 415.733.8587 | Fax: 415.477.2783 | jxj@sff.org | www.sff.org

-----Original Message-----

From: Sheila Arcelona [mailto:Sheila.Arcelona@sfgov.org]  
Sent: Tuesday, March 02, 2010 12:00 PM  
To: Joshua Jones  
Subject: RE: Back on Track Fund

Great, thank you so much!!

Sheila Arcelona  
Finance & Administration  
San Francisco District Attorney's Office  
850 Bryant Street, Room 305  
San Francisco, CA 94103  
Desk: (415) 734-3018  
Fax: (415) 553-9700

Joshua Jones  
<jxj@sff.org>

03/02/2010 11:57  
AM

"Sheila Arcelona"  
<Sheila.Arcelona@sfgov.org>

To

cc

Subject

RE: Back on Track Fund

Sheila,

As previously mentioned, our donor advised grants do not have end dates. Also, the Foundation did not receive a proposal enclosed with the grant recommendations. We are unaware of any date restrictions on the grant.

However, as a final precaution I've contacted Dr. Owsley to see if he'd have any objections to extending your internal deadline. He is out of the office today but I was assured that he'd follow up tomorrow.

Thanks much,  
Joshua

J O S H U A   D A V I D   J O N E S  
Philanthropic Services Assistant  
T H E   S A N   F R A N C I S C O   F O U N D A T I O N  
225 Bush Street, Suite 500 | San Francisco, CA 94104  
Tel: 415.733.8587 | Fax: 415.477.2783 | jxj@sff.org | www.sff.org

-----Original Message-----

From: Sheila Arcelona [mailto:Sheila.Arcelona@sfgov.org]  
Sent: Tuesday, March 02, 2010 11:21 AM  
To: Joshua Jones  
Subject: RE: Back on Track Fund  
Importance: High

Hi Joshua,

Can you do me a favor and follow up with the grants manager? We desperately need an extension of the end date in writing so that the City will allow us to continue to use the funds. We are getting payroll errors every pay period.  
Thank you!!

Sheila Arcelona  
Finance & Administration  
San Francisco District Attorney's Office  
850 Bryant Street, Room 305  
San Francisco, CA 94103  
Desk: (415) 734-3018  
Fax: (415) 553-9700

Joshua Jones  
<jxj@sff.org>

02/11/2010 03:05  
PM

"Sheila Arcelona"  
<Sheila.Arcelona@sfgov.org>

To

cc

Subject

RE: Back on Track Fund

Sheila,

I passed your message on to our Grants Manager for her thoughts. I'll let you know when I hear back from her.

Thanks much,  
Joshua

JOSHUA DAVID JONES  
Philanthropic Services Assistant  
THE SAN FRANCISCO FOUNDATION  
225 Bush Street, Suite 500 | San Francisco, CA 94104  
Tel: 415.733.8587 | Fax: 415.477.2783 | jxj@sff.org | www.sff.org

-----Original Message-----

From: Sheila Arcelona [mailto:Sheila.Arcelona@sfgov.org]  
Sent: Tuesday, February 09, 2010 5:13 PM  
To: Joshua Jones  
Subject: Back on Track Fund

Dear Joshua,

Thanks for your help today. We are requesting to extend the end date of our Donor Advised Grant 62201 from December 31, 2009 to June 30, 2010, so that we may complete our work on this project. The award documents that we received from the San Francisco Foundation do not state an end date, but the grant proposal that we submitted did specify a 12-month period from January 2009 to December 2009. Therefore, we respectfully request to extend this to an 18-month period.

We appreciate the assistance that the San Francisco Foundation provides to

so many programs in San Francisco, Please let us know if more information is required regarding the project's progress, and we will be happy to provide it.

Sincerely,

Sheila Arcelona  
Finance Division Manager  
San Francisco District Attorney's Office  
850 Bryant Street, Room 305  
San Francisco, CA 94103  
Desk: (415) 734-3018  
Fax: (415) 553-9700

**Miller, Katherine (DAT)**

---

**From:** Albert Felipe  
**Sent:** Monday, March 01, 2010 3:00 PM  
**To:** Katherine Miller  
**Subject:** Re: Invoice for November & December Summer Internship

Hi Katy,

We will adjust the invoices for NOvember and December 2009 but Rafi had a question about the items of benefit and indirect costs. How would I like to know if we could bill those on the invoices? I think he needs some clarity on that.

Albert

*Albert Felipe - Back On Track Graduate Services Coordinator  
New America Media  
275 Ninth St.  
San Francisco, CA 94103  
Phone: (415) 503-4170x405  
Fax: (415) 503-0970  
[afelipe@newamericamedia.org](mailto:afelipe@newamericamedia.org)  
[www.newamericamedia.org](http://www.newamericamedia.org)*

On Mar 1, 2010, at 11:50 AM, Katherine Miller wrote:

Hi Rafi,

I reviewed these 2 invoices, but unfortunately the amount you are requesting for Albert's salary is inconsistent with the approved grant budget. Please take a look at the attached document so you can see what I mean (look at page B-3 in the agreement). According to the grant, the DA's office is supposed to pay \$4,000 monthly for Albert between September and April, and then \$5,000 monthly in May and June.

(See attached file: DraftGrantAgreement083109v2.doc)

Would you please re-submit these with the correct amounts? Thanks!

Sheila - I realize that I may have missed this error in the Sept. and October invoices.

Best,  
Katy



Katherine Weinstein Miller  
San Francisco District Attorney's Office  
850 Bryant Street, Room 322  
San Francisco, CA 94103  
P: (415) 553-1110  
F: (415) 553-9700

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Rafael Vizcarra  
<rvizcarra@newamericamedia.org>  
To  
Sheila Arcelona  
02/24/2010 12:05 PM <Sheila.arcelona@sfgov.org>,  
Katherine Miller  
<katherine.miller@sfgov.org>,  
Albert Felipe  
<afelipe@newamericamedia.org>  
cc

Subject  
Invoice for November & December  
Summer Internship

Hi Katherine,

Attached, please find our invoice for November & December 2009 invoices.

I am terribly sorry for the delay in sending these invoices. My apologies.

Thank you for your kind consideration.

Rafi Vizcarra  
Accounting Mgr.

415-403-4170 off  
415-403-0970 fax

(See attached file: Back of Track & Changing the Odds Invoice for Nov & Dec  
2009.pdf)<DraftGrantAgreement083109v2.doc><Back of Track & Changing the Odds Invoice  
for Nov & Dec 2009.pdf>


**Miller, Katherine (DAT)**

---

**From:** Ranon Ross  
**Sent:** Friday, February 26, 2010 2:54 PM  
**To:** Katherine Miller  
**Subject:** workshop info  
**Attachments:** GS workshop classes June 2009 to Feb 2010.doc

Katie,

Here is the detail (*See attached file: GS workshop classes June 2009 to Feb 2010.doc*)info for workshops administered from June 2009 to February 2010.

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: ranon.ross@sfgov.org  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  



**Miller, Katherine (DAT)**

---

**From:** Ranon Ross  
**Sent:** Friday, February 26, 2010 10:36 AM  
**To:** Katherine Miller  
**Subject:** Graduate Service Update  
**Attachments:** BOT GS Narrative – June 2009 -February 2010 2ND DRAFT.doc

Here you go Katie:

*(See attached file: BOT GS Narrative – June 2009 -February 2010 2ND DRAFT.doc)*

Office of District Attorney, Kamala Harris  
Ranon E. Ross, Sr.  
850 Bryant Street, Rm 310  
San Francisco, Ca. 94103  
Email: ranon.ross@sfgov.org  
415-553-1754- Office  
415-553-9665- Direct  
415-553-9700-Fax  


**Miller, Katherine (DAT)**

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**From:** Rafael Vizcarra  
**Sent:** Wednesday, February 24, 2010 12:05 PM  
**To:** Sheila Arcelona; Katherine Miller; Albert Felipe  
**Subject:** Invoice for November & December Summer Internship  
**Attachments:** Back of Track & Changing the Odds Invoice for Nov & Dec 2009.pdf

Hi Katherine,

Attached, please find our invoice for November & December 2009 invoices.

I am terribly sorry for the delay in sending these invoices. My apologies.

Thank you for your kind consideration.

Rafi Vizcarra  
Accounting Mgr.  
415-403-4170 off  
415-403-0970 fax

**Miller, Katherine (DAT)**

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**From:** Ranon Ross  
**Sent:** Tuesday, February 23, 2010 12:08 PM  
**To:** Katherine Miller  
**Cc:** Anh Castro/DA/SFGOV; Lauren Bell/DA/SFGOV; Lenore Anderson; Suzy Loftus/DA/SFGOV  
**Subject:** Re: Fw: Back on Track Speaking engagement Tuesday 03-11-10 5:30pm

Yes, and [REDACTED] is confirmed for March 11th meeting. He wanted the boss to know that is still in contact with BOT. He wanted an email address to send this info to and I gave him Ahn so he could send it. No worries.

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415-553-9700-Fax  
[REDACTED]

**Miller, Katherine (DAT)**

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**From:** Erica Corns  
**Sent:** Thursday, February 18, 2010 1:22 PM  
**To:** Katherine Miller  
**Subject:** Intake forms etc

Hello Katie,

I stopped by your office, but I seem to have missed you again. I know you're in and out, so I figured email may be the best option. It looks like I will have the first draft of the forms by Monday morning if not sooner. I can email you the intake form as soon as I have completed it. Without an electronic copy, and with as many changes as I wanted to make, I decided that starting fresh was the best way to go. Because of that, I imagine it will take a few drafts to complete. Please let me know if there is anything else you can think of that you would like me to add. Thanks.

Best Regards,


Erica

**Miller, Katherine (DAT)**

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**From:** Ranon Ross  
**Sent:** Friday, February 12, 2010 10:50 PM  
**To:** Sharon Owsley/DA/SFGOV; Katherine Miller; Lauren Bell/DA/SFGOV  
**Subject:** Fw: Thursday's Back on Track session

See below. From Thursday's mandatory meeting. It was pretty awesome.

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415-553-9665- Direct  
415-553-9700-Fax  


----- Forwarded by Ranon Ross/DA/SFGOV on 02/12/2010 10:49 PM -----

**Daniel Sapoznick**  
<daniel.sapoznick@sfcapc.org> ToRanon Ross <Ranon.Ross@sfgov.org>  
02/12/2010 03:35 PM cc  
SubjectRe: Thursday's Back on Track session

Hello Ranon,

Thank you for inviting us to present our programs yesterday. Helena and I came away from the presentation, and the individual question session which followed, feeling that we reached some of the most important to reach young parents in the City. I hope we'll be able to return -- perhaps a few times a year -- to continue to reach out to the parents who are apart of Back on Track.

Have a good weekend,  
-Daniel



**Miller, Katherine (DAT)**

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**From:** Amelia Thompson  
**Sent:** Tuesday, February 02, 2010 3:00 PM  
**To:** katherine.miller@sfgov.org  
**Subject:** Thank you

Hi Katherine,

Thank you for taking the time to walk me through your model. The information you shared are very helpful to this work.

Looking forward to keeping in touch as Back on Track and the Justice Corps are enhanced to more effectively meet the needs of our populations.

Best wishes,

Amelia

Amelia Thompson  
Project Administrator  
Prisoner Reentry Institute  
John Jay College of Criminal Justice  
555 West 57th Street, Room 601  
New York, NY 10019  
212.484.1399

## Miller, Katherine (DAT)

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**From:** Erica Corns  
**Sent:** Monday, February 01, 2010 8:55 AM  
**To:** Katherine Miller  
**Subject:** Re: Scheduling a meeting

Hi Katherine,  
Would you be able to meet today around 3:30?

Best Regards,

Erica  
On Jan 29, 2010, at 12:20 PM, Katherine Miller wrote:

> Hey Erica,  
> At this point I can meet anytime Monday between 12-5. Unfortunately I  
> can't meet today. Let me know what time works best for you on Mon.  
> Thanks,  
> Katy  
> Katherine Weinstein Miller  
> San Francisco District Attorney's Office  
> 850 Bryant Street, Room 322  
> San Francisco, CA 94103  
> P: (415) 553-1110  
> F: (415) 553-9700

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>  
>  
>

> Erica Corns  
> <[REDACTED]>  
>  
> [REDACTED] To  
> katherine.miller@sfgov.org  
> 01/29/2010  
> 11:26 AM cc  
>  
> Subject  
> Scheduling a meeting

>  
>  
>

>  
>  
>  
>  
>  
>  
>  
>  
> Hello Katherine,  
> I wanted to set up a time with you to go over some of the projects I  
> am taking on. I have some questions, and would love get more guidance  
> on where to go with these things. I am available to meet today before  
> 12:30.  
> I will  
> also be available on Monday between 12:00 and 5:00. Please let me know  
> if any of these times work for you. I hope all is well, and I look  
> forward to meeting with you.  
>  
> Best Regards,  
>  
> Erica Corns  
>  
>

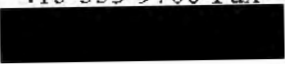
**Miller, Katherine (DAT)**

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**From:** Ranon Ross  
**Sent:** Friday, January 29, 2010 12:11 PM  
**To:** Martha Knutzen  
**Cc:** Sharon Owsley/DA/SFGOV  
**Subject:** Prelim Calendars

Hi, Martha

Per our conversation this morning, I would like 2 copies of the Pre-lim calendar for depts. 9-12, & Dpt. 8 Monday-thru Friday and Dept. 23 on Fridays only, Also, we both needs copies of calendar for D206 (M02) on Tuesdays. Copies of the calendar should be delivered daily to our boxes for both Sharon and I. Thank you so much for your assistance with this matter.

Office of District Attorney, Kamala Harris  
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San Francisco, Ca. 94103  
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415-553-9700-Fax  


**Miller, Katherine (DAT)**

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**From:** Tasheena Fullilove  
**Sent:** Friday, January 29, 2010 9:39 AM  
**To:** Sonia Worley; Isabel Perez; Rosalinda De La Rosa; Julia Orellana; Dario Sanchez  
**Cc:** Joanna Hernandez; Sharon Owsley; Ranon Ross; Katherine Miller  
**Subject:** Mandatory meeting 1 no show out of 15


**Dario's Caseload**

 Working Excused

**Isabel Caseload**

All Present

**Julia's Caseload**

 No show

**Sonia's Caseload**

All Present

Tasheena Fullilove  
BOT Administrative Assistant  
Goodwill Industries of San Francisco, San Mateo and Marin Counties  
1663 Mission Street Suite 460  
San Francisco Ca, 94103  
1(415)-575-4534x MAIN  
1(415)-575-4545FAX

**Miller, Katherine (DAT)**

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**From:** Carlos Serrano-Quan  
**Sent:** Thursday, January 28, 2010 9:20 AM  
**To:** Katherine Miller  
**Subject:** Draft OJP Report for you review  
**Attachments:** OJP Progress Report (6-30-2009 - 12-31-2009).docx

Carlos Serrano-Quan, M.S.W.

Director of Programs

Goodwill Industries of San Francisco, San Mateo and Marin Counties  
1663 Mission Street  
San Francisco, CA 94103  
(415) 575-2105  
<http://www.sfgoodwill.org>

*We create solutions to poverty through the businesses we operate.*

## Miller, Katherine (DAT)

---

**From:** Joanna Hernandez  
**Sent:** Friday, January 15, 2010 10:07 AM  
**To:** Julia Orellana; Sonia Worley; Dario Sanchez; Isabel Perez; Tasheena Fullilove; Rosalinda De La Rosa  
**Cc:** Sharon Owsley; Ranon Ross; Katherine Miller  
**Subject:** Mandatory meeting 6 no shows out of 36

### Julia's Caseload

[REDACTED] Doctor note is pending  
[REDACTED]

### Sonia Worley

[REDACTED] – Doctor note is pending

### Isabel Perez

[REDACTED]  
[REDACTED] – Working excused  
[REDACTED] – Called and stated that he had childcare issues but was at our office at 9am for intake and never informed us that he had childcare issues.

### Dario's caseload

All present

### *Joanna Hernandez*

Back on Track ~ Criminal Justice Manager  
*Goodwill Industries of San Francisco, San Mateo and Marin Counties*  
1663 Mission Street, Suite 460  
San Francisco, CA 94103  
(415) 575-2190 Direct  
(415) 575-4500 Main  
(415) 575-4545 Fax  
<http://www.sfgoodwill.org>  
Email: [jhernandez@sfgoodwill.org](mailto:jhernandez@sfgoodwill.org)

We create solutions to poverty through the businesses we operate.

**Miller, Katherine (DAT)**

---

**From:** Katherine Miller  
**Sent:** Friday, January 08, 2010 5:31 PM  
**To:** Katherine Miller  
**Subject:** bot ppt  
**Attachments:** ~7062892.ppt

*(See attached file: ~7062892.ppt)*

Katherine Weinstein Miller  
San Francisco District Attorney's Office  
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**Miller, Katherine (DAT)**

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**From:** Ranon Ross  
**Sent:** Monday, January 04, 2010 3:35 PM  
**To:** Katherine Miller; Lauren Bell/DA/SFGOV; Sharon Owsley/DA/SFGOV  
**Subject:** Sorry!  
**Attachments:** DraftBOT2Model122809.ppt

Here you go.....(See attached file: *DraftBOT2Model122809.ppt*)

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